

ED GAINNEY
MAYOR



JENNIFER GULA
DIRECTOR & TREASURER

CITY OF PITTSBURGH
DEPARTMENT OF FINANCE
CITY-COUNTY BUILDING

July 9, 2024

The Honorable President and Members of Council
510 City-County Building
414 Grant Street
Pittsburgh, PA 15219

Dear President and Members of Council:

This letter is to request a resolution authorizing the Mayor and the Director of Finance to enter into, on behalf of the City of Pittsburgh, a lease agreement or agreements with Risa Cafe to utilize a portion of the first floor of the City of Pittsburgh building located at 1555 Broadway Avenue, #102, to operate a commercial coffee shop at no cost to the City.

Your favorable consideration is appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Gula".

Jennifer Gula
Director of Finance/Treasurer