

EDWARD C. GAINNEY
MAYOR



JAM HAMMOND
EXECUTIVE DIRECTOR

CITY OF PITTSBURGH
COMMISSION ON HUMAN RELATIONS
CITY-COUNTY BUILDING

December 8, 2022

President and Members of Council
City of Pittsburgh
City Council Chambers
520 City-County Building
Pittsburgh, Pennsylvania 15219 - 2464

RE: Resolution providing for a Professional Services Agreement with EnterChange Group, LLC to provide strategic planning and training to the Commission on Human Relations

Dear Members of Council:

The Commission on Human Relations respectfully requests approval of a Resolution authorizing the Mayor and the Director of the Commission on Human Relations to enter into an Agreement with EnterChange Group, LLC, in the amount of Twenty Thousand Dollars (\$20,000.00) to conduct strategic planning and related training services for one (1) year. The total of this agreement shall not exceed Twenty Thousand Dollars (\$20,000.00).

The total cost of the proposed agreement, which in final form will be approved by the City's Solicitor, will not exceed \$20,000.00, payable from the Commission's General Fund and HUD Trust Fund, JD Edwards codes as follows:

Amount:	\$15,050.00	Amount:	\$4,950.00
Organization:	105000	Organization:	1050263000
Account:	53901	Account:	53901
Budget Year:	2022	Budget Year:	2022

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Jam Hammond".

Jam Hammond
Executive Director

Enclosures