



Request # WCP21-024
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: _____

Contract Description: _____

Contract Duration: _____ Professional Services

Requesting Department: _____ Contract Type: _____

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) _____ & 10 COS

Justification:

RouteSmart is the current system which was previously competitively bid. E/S wants to continue these services as well as to add a training element since all knowledge of system administration lies with employees who no longer work for the City. RouteSmart is the only provider who can offer the training as the software manufacturer.

Signed by: _____ Date: _____

Department Director

Chris Hester

Waiver Request is hereby: X Granted _____ Denied

Jennifer L. Olinger

OMB Procurement: _____ Date: 4/28/2021

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number _____ Effective Date _____