



Request # WCP25-014
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE
PROCESS

Contract Title: Western Pennsylvania Regional Urban Search & Technical Rescue Team

Contract Description: Administrative support for PA Strike Team 1

Contract Duration: Two years Previous Contract # (if applicable) _____

Requesting Department: Public Safety Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 4 - grant terms & conditions

Justification*:

As described in bill 2025-2055, the City of Pittsburgh is intending to act as the sponsoring agency for the transition of PA Strike Team 1 to a Type III Urban Search & Rescue Task Force, as designated in PA Act 113 of 2024. The Western PA Regional US&R Team is the designated nonprofit for management of PA-ST1 per the pending grant agreement with PEMA (to be authorized by bill 2025-2091).

Signed by: [Signature]
Department Director

Date: 7/24/25

*In addition to the justification, Law may request additional backup information.

OMB Procurement: DocuSigned by: Jennifer L. Olinger Date: 7/25/2025
27C648B8CFF4A3...

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: X Granted Denied

Chief Solicitor: DocuSigned by: Krystia Kubiak Date: 7/25/2025
AAC91186A3CF4B7...

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Certificate Of Completion

Envelope Id: 2D315A82-261A-4595-A72D-C7D1A6F3BDD5

Status: Completed

Subject: Complete with Docusign: WCP25-014 WPA Regional US&R.pdf

Source Envelope:

Document Pages: 1

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Jennifer Olzinger

AutoNav: Enabled

414 Grant Street

Envelopeld Stamping: Enabled

Room 502

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Pittsburgh, PA 15219

jennifer.olzinger@pittsburghpa.gov

IP Address: 205.141.129.43

Record Tracking

Status: Original

7/25/2025 10:37:50 AM

Holder: Jennifer Olzinger

jennifer.olzinger@pittsburghpa.gov

Location: DocuSign

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Pittsburgh

Location: Docusign

Signer Events

Jennifer Olzinger

jennifer.olzinger@pittsburghpa.gov

Assistant Director-Procurement

City of Pittsburgh

Security Level: Email, Account Authentication (Optional)

Signature

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Sent: 7/25/2025 10:39:38 AM

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Signature Adoption: Uploaded Signature Image

Using IP Address: 205.141.129.43

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Lynda Bartolowits

Lynda.Bartolowits@pittsburghpa.gov

Contract Administrator

Security Level: Email, Account Authentication (Optional)

Completed

Sent: 7/25/2025 10:40:39 AM

Viewed: 7/25/2025 10:41:23 AM

Signed: 7/25/2025 11:38:23 AM

Using IP Address:

2600:4041:195:900:1cd9:18a6:7591:e1d5

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Krysia Kubiak

Krysia.Kubiak@pittsburghpa.gov

Solicitor

Security Level: Email, Account Authentication (Optional)

DocuSigned by:

AAC91186A3CF4B7...

Sent: 7/25/2025 11:38:24 AM

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Signed: 7/25/2025 1:53:53 PM

Signature Adoption: Pre-selected Style

Using IP Address:

2600:4040:b676:3200:98d1:b4b0:aeee:9d8e

Electronic Record and Signature Disclosure:

Accepted: 2/1/2022 5:30:46 AM

ID: f8bc2c33-bfa0-46c1-b4c9-326a24836f50

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Charles Showers charles.showers@pittsburghpa.gov Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/25/2025 1:53:55 PM Viewed: 8/26/2025 7:17:56 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	7/25/2025 10:39:38 AM
Certified Delivered	Security Checked	7/25/2025 1:53:06 PM
Signing Complete	Security Checked	7/25/2025 1:53:53 PM
Completed	Security Checked	7/25/2025 1:53:55 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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