

ED GAINNEY  
MAYOR



JENNIFER GULA  
DIRECTOR & TREASURER

CITY OF PITTSBURGH  
**DEPARTMENT OF FINANCE**  
CITY-COUNTY BUILDING

November 5, 2024

The Honorable President and Members of Council  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219

Dear President and Members of Council:

This letter is to request a resolution authorizing all City Departments, in conjunction with the Director of Finance to enter on behalf of the City of Pittsburgh into a facilities usage agreement or agreements during the 2025 calendar in individual amounts not to exceed Ten Thousand Dollars (\$10,000.00). These agreements are designed to facilitate and standardize how public programming is managed in City Facilities.

Your favorable consideration is appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Gula".

Jennifer Gula  
Director of Finance/Treasurer