

COREY O'CONNOR  
MAYOR



REA PRICE  
DEPUTY DIRECTOR

CITY OF PITTSBURGH  
**OFFICE OF MANAGEMENT & BUDGET**  
CITY-COUNTY BUILDING

TO: Director, Office of Management and Budget

FROM: Assistant Director - OMB, Kelly Russell

DATE: 1/14/26

SUBJECT: Acting Pay Request

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I am requesting acting pay for David Hutchinson, Assistant Director – Capital and Asset Management, for the period commencing 1/5/26; this employee will be acting in the position of Acting Director.

Per the Acting Pay Policy revised in December of 2021, David Hutchinson "Is assuming, on a temporary basis, the duties of a higher-level position when it is absolutely necessary to have an employee immediately available to make pressing decisions that cannot be deferred or referred to a higher level".

Thank you.

Acting Payroll Approval

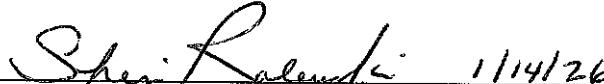
Employee: David Hutchinson

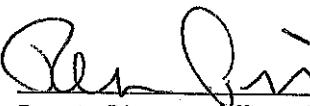
Current Position Title: Assistant Director Capital and Asset Management Acting Position Title: Acting Director, OMB

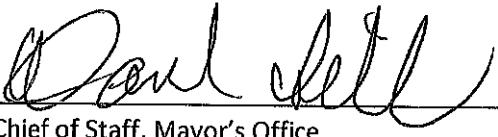
Dates: Effective 1/5/26 -1/9/26

Current Salary and Step & Grade: \$114,046/ 32G

Acting Salary and Step & Grade: \$139,651

 1/14/26  
Budget Analyst, Office of Management and Budget

  
Deputy Director, Office of Management and Budget

  
Chief of Staff, Mayor's Office

CC: Lead Payroll Coordinator  
Supervisor of Applications & Records