



CITY OF PITTSBURGH
OFFICE OF THE CITY CONTROLLER
Controller Rachael Heisler

TO: Jake Pawlak, Director, Office of Management and Budget
Patrick Cornell, Chief Financial Officer
FROM: Rachael Heisler, City Controller
DATE: February 25, 2025
RE: Acting Pay Request

I am requesting acting pay for Michael Visnich, for a period commencing March 6, 2025 until the return of the Controller's Engineer or a period of 6 months. Michael Visnich will be acting in the position of Controller's Engineer.

Per the Acting Pay Policy revised in June of 2022, Michael Visnich "is assuming, on a temporary basis, the duties of a higher-level position when it is absolutely necessary to have an employee immediately available to make pressing decisions that cannot be deferred or referred to a higher level".

Acting Payroll Approval

Employee: Michael Visnich
Current Position Title: Materials Inspector 2
Acting Position Title: Controller's Engineer
Dates: March 6, 2025 – September 5, 2025
Current Salary and Step & Grade: \$71,115, 21G
Acting Salary and Step & Grade: \$102,419, 30G

Sincerely,

A handwritten signature in black ink, appearing to read "Rachael Heisler", written in a cursive style.

Rachael Heisler
City Controller, City of Pittsburgh

Approvals:

A handwritten signature in black ink, appearing to read "Elizabeth Cercone", written in a cursive style.

Budget Analyst, Office of Management and Budget:

Assigned Chief, Office of Management and Budget

Director, Office of Management and Budget