



**CITY OF PITTSBURGH  
OFFICE OF MANAGEMENT & BUDGET  
MEMORANDUM**



**TO:** The Controller's Office &  
Kim Clark-Baskin

**FROM:** Laurie Loper

**DATE:** February 13, 2026

**SUBJECT:** Approved Travel Requests

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Attached are travel requests that have been approved by the Budget Office for the week ending February 13, 2026.

COREY O'CONNOR  
MAYOR



SYLVIA D. HARRIS  
ACTING DIRECTOR & CISO

CITY OF PITTSBURGH  
**DEPARTMENT OF INNOVATION & PERFORMANCE**  
CITY-COUNTY BUILDING

February 9, 2026

President and Members  
City Council  
Fifth Floor  
City-County Building  
Pittsburgh, PA 15219

Dear President and Members:

Permission is requested for Chase Klingensmith, Civic Technology & Policy Analyst, to travel to Chicago, IL, from February 2 - 5, 2026, to attend NetInclusion 2026.

At the event, Chase will receive the Visionary Trailblazers Award for the City of Pittsburgh's broadband and digital equity efforts.

The **amended** cost of this trip will not exceed \$950.00 (Nine Hundred Fifty Dollars) payable from JDE chartfield: 11101.103000.53.53301.2026, Department of Innovation & Performance.

Sincerely,

  
[Sylvia Harris \(Feb 9, 2026 15:49:54 EST\)](#)

Sylvia D. Harris  
Acting Director & CISO, Innovation & Performance

AW - 2/12/2026



ED GAINNEY  
MAYOR



HEIDI NORMAN  
CIO & DIRECTOR

CITY OF PITTSBURGH  
**DEPARTMENT OF INNOVATION & PERFORMANCE**  
CITY-COUNTY BUILDING

December 19, 2025

President and Members  
City Council  
Fifth Floor  
City-County Building  
Pittsburgh, PA 15219

Dear President and Members:

Permission is requested for Chase Klingensmith, Civic Technology & Policy Analyst, to travel to Chicago, IL, from February 2 - 5, 2026, to attend NetInclusion 2026.

At the event, Chase will receive the Visionary Trailblazers Award for the City of Pittsburgh's broadband and digital equity efforts.

The cost of this trip will not exceed \$942.00 (Nine Hundred Forty-Two Dollars) payable from JDE chartfield: 11101.103000.53.53301.2026, Department of Innovation & Performance.

Sincerely,

A handwritten signature in blue ink that reads "Heidi L. Norman".

Heidi Norman  
CIO & Director, Innovation & Performance

AW - 12/22/2025

COREY O'CONNOR  
MAYOR



ERIC SLOAN  
ACTING DIRECTOR

CITY OF PITTSBURGH  
**DEPARTMENT OF PARKS & RECREATION**  
CITY-COUNTY BUILDING

February 10<sup>th</sup>, 2026

President and Members  
City Council  
City of Pittsburgh

Dear President and Members:

Permission is hereby requested for Max Dennison (Digital Inclusion Coordinator) to travel for 1 day on February 20<sup>th</sup>, 2026 to Baltimore, Maryland to attend the Digital Harbor Foundation's STEM Day. On this visit, he will be on a panel to highlight the connectivity of STEM and the recreation centers and our experience running Rec To Tech here in Pittsburgh. He will get the opportunity to network with other experts in his field and get to hear from others on successful strategies to improve digital literacy and STEM education..

The total cost of the travel is being covered by Digital Harbor. This travel will be at no cost to the City.

Your favorable consideration of this request would be greatly appreciated.

A handwritten signature in black ink, appearing to read "ES", is written over a light blue horizontal line.

Eric Sloan  
Acting Director  
Parks and Recreation

SR 2/12/2026

COREY O'CONNOR  
MAYOR



ERIC SLOAN  
ACTING DIRECTOR

CITY OF PITTSBURGH  
**DEPARTMENT OF PARKS & RECREATION**  
CITY-COUNTY BUILDING

February 10<sup>th</sup>, 2026

President and Members  
City Council  
City of Pittsburgh

Dear President and Members:

Permission is hereby requested for Will Kalson (Digital Inclusion Specialist) to travel for 1 day on February 20<sup>th</sup>, 2026 to Baltimore, Maryland to attend the Digital Harbor Foundation's STEM Day. On this visit, he will be on a panel to highlight the connectivity of STEM and the recreation centers and our experience running Rec To Tech here in Pittsburgh. He will get the opportunity to network with other experts in his field and get to hear from others on successful strategies to improve digital literacy and STEM education..

The total cost of the travel is being covered by Digital Harbor. This travel will be at no cost to the City.

Your favorable consideration of this request would be greatly appreciated.

A handwritten signature in black ink, appearing to read "Eric Sloan".

Eric Sloan  
Acting Director  
Parks and Recreation

*SR 2/12/2026*