



# CITY OF PITTSBURGH

*Office of Management and Budget*

*William Peduto, Mayor*

*Kevin Pawlos, Director*

## RFP AWARD RECOMMENDATION SUMMARY

### OVERVIEW

The Department of Human Resources and Civil Service solicited a Request for Proposal 19000591 for Insurance Consulting and Brokerage for Excess Workers Compensation. The summary of services include:

INSURANCE CONSULTING AND BROKERAGE SERVICES TO ASSIST IN THE ACQUISITION OF EXCESS WORKERS' COMPENSATION INSURANCE. BROKERAGE AND CONSULTING SERVICES MUST BE PROVIDED FOR ANNUAL POLICY RENEWALS AND ON AN AS NEEDED BASIS. THE SELECTED BROKER MUST PROVIDE A THOROUGH RENEWAL PRESENTATION EACH YEAR WITH POLICY RECOMMENDATIONS TO INCLUDE AN ANALYSIS OF AVAILABLE ALTERNATIVES IN CONSIDERATION OF THE CITY OF PITTSBURGH'S EXPOSURES. BROKERAGE SERVICES MUST ALSO INCLUDE MARKET RESEARCH, POLICY ENDORSEMENTS, CERTIFICATES OF INSURANCE, AND COVERAGE CONSULTATION ON CITY OF PITTSBURGH CLAIMS. BROKER WOULD ALSO ADVOCATE WITH INSURANCE COMPANIES ON BEHALF OF THE CITY OF PITTSBURGH AND ADVISE ON A CONTINUING BASIS AND IN A TIMELY MANNER ON ANY AND ALL SIGNIFICANT MATTERS AND DEVELOPMENTS REGARDING THE PROCESS OF CARRIER SERVICE ISSUES.

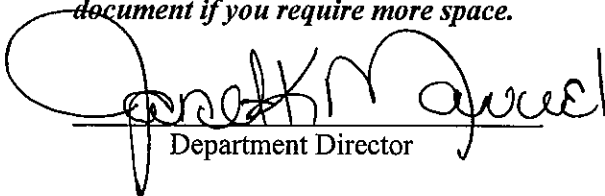
### RECOMMENDATION

After a thorough evaluation by the Selection Committee, we recommend an award be made to *Henderson Brothers Inc.* While other Respondents also offered good overall Proposals, *Henderson Brothers Inc.* can provide:

THE SERVICES MENTIONED ABOVE CAN BE PROVIDED BY HENDERSON BROTHERS INC. WITH EQUAL EXPERTISE AT A LOWER OVERALL COST TO THE CITY THAN OTHER BIDDERS. HENDERSON BROTHERS INC. HAD THE HIGHEST SCORE OF ALL VENDORS AS RATED BY ALL OF THE CITY EMPLOYEES WHO EVALUATED THE BIDDERS FOR THIS RFP.

**\*\*ABOVE: Please explain your justification for awarding to this vendor\*\***

**Example: (services with equal expertise at a lower overall cost to the city, etc.) You may also attach an additional document if you require more space.**

  
Department Director

  
Date

**Please Note:** OMB will not notify any suppliers of an award or non-award until first approved by the Mayor's Office

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