



Request # WCP25-034  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: Computronix Professional Services Agreement

Contract Description: Second Amendment to the Computronix (OneStopPGH) Professional Service Agreement

Contract Duration: 1 year, ending in 2028 Previous Contract # (if applicable) 54510

Requesting Department: I&P Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 10

**Justification:**

The original contract was executed on June 1, 2023 with an original term ending in 2025. The original contract also includes provisions for up to two (2) renewal terms of up to one (1) year each,

originally allowing for a total term ending in 2027. Legislation was approved before for the next two years 2026 & 2027. This waiver extends the current agreement for one (1) additional term of one (1) year, allowing for a total term ending in 2028.

This legislation is extending the approved legislation for an additional 1 year to make the total approved legislation from 2023-2028. The purpose of this waiver is to match the terms of the Professional services Agreement to the Subscribed Services Agreement so both would end at the same time.

This is because the Subscribed Services Agreement #54510 cannot function without a continuation of the Professional Services Agreement. Therefore Agreement #54348 need to continue for another year in order to maintain the essential functions of Agreement #54510.

Signed by: Heidi Norman  
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Department Director

Date: 11/14/2025

OMB Procurement: Jennifer L. Olinger  
27C648B8BCFF4A3... Date: 11/14/2025

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

Waiver Request is hereby: X Granted        Denied

Chief Solicitor: Jesse Exilus  
1EE36093229A40F... Date: 11/20/2025

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

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