



Request # WCP22-015
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: Planet Technologies, Inc

Contract Description: continued access to Evolve 365 Microsoft training library and access to O365 Advantage technical support services

Contract Duration: 1 year with option to renew for a second year

Requesting Department: Innovation & Performance Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 10

Justification:

Evolve 365 serves staff across the City. There are over 60,000 tutorial videos in the Evolve Library which updates every week guaranteeing staff access to the latest Microsoft features. In 2022, Evolve has been used to create customized learning packages to meet departmental needs. Evolve continues to be particularly helpful for staff working remotely - bringing support for using applications like Teams, SharePoint and OneNote that enhance communication and productivity. O365 Advantage provides foundational services and gives the City access to Planet's deep bench of Technical support. This will help will help I&P staff manage, support and grow Office 365 environments and will be critical to I&P Infrastructure as applications migrate to the cloud.

Signed by: Heidi H. Norman
Department Director

Date: 4/25/2022

Waiver Request is hereby: X Granted Denied

OMB Procurement: *Jennifer L. Olinger* Date: 5/16/2022

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number _____ Effective Date _____