

TO: Rea Price, Acting Director, Office of Management and Budget
Sharon Werner, Chief Operating and Administrative Officer, Office of the Mayor

FROM: Marcelle Newman, Assistant Director of Administration

DATE: January 5, 2026

SUBJECT: Acting Pay Request


Marcelle Newman (Jan 14, 2026 05:05:15 EST)

I am requesting acting pay for John McClory for the period commencing January 8, 2026, until April 3, 2026. This employee will be acting in the position of Director of the Department of Public Works.

Per the Acting Pay Policy revised in June of 2022, John McClory "is assuming, on a temporary basis, the duties of a higher level position when it is absolutely necessary to have an employee immediately available to make pressing decisions that cannot be deferred or referred to a higher level".

Thank you.

Acting Payroll Approval
Employee: Current
Position Title: Acting
Position Title: Dates:
John McClory
Street Maintenance Supervisor
Director, Department of Public Works
January 5, 2026, to April 3, 2026

Current Salary and Step & Grade: \$93,746/ 27G
Salary and Step & Grade: \$132,995/35G

 1/14/2026

Budget Analyst, Office of Management and Budget



Chief of Staff, Mayor's Office



Acting Director, Office of Management and Budget

CC: Lead Payroll Coordinator
Manager of HR Administration
Kelli Lewis
Don Mudrick