



Request # WCP20-037
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: Cordico Law Enforcement Wellness Application

Contract Description: Customized Law Enforcement Wellness Application

Contract Duration: 3 Years

Requesting Department: Public Safety-Police Contract Type: Commodity

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) (2) Sole Source

Justification:

Cordico provides a sole source customized wellness application designed specifically for Law Enforcement and other Public Safety entities. It is the only company nation-wide to provide this type of application that is designed by an experienced police psychologist and includes many unique features and capabilities on one platform. This application is essential to enhance the well-being of the Police Bureau by specifically targeting issues that are distinctive to the stresses and rigors law enforcement officers face daily.

Signed by: Wendell D. Shriver
Department Director

Date: 10/16/20

Waiver Request is hereby: X Granted Denied

OMB Procurement: Jennifer L. Olinger Date: 10/28/20

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number _____ Effective Date _____

§ 161.02B – EXEMPTIONS FROM COMPETITIVE PROCESS

(a) The following contracts are exempt from the requirement of a competitive process for selection, contingent upon obtaining a written waiver issued by the Director of the Office of Management & Budget or his/her designee, confirming that a recognized exemption applies to the contract because it falls within one or more of the following categories:

- (1) Emergency Contract, defined as: A contract required where there exists unforeseen circumstances beyond the City's control that either: (a) present a real and identifiable threat to the proper performance of essential functions or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.
- (2) Sole Source contracts, defined as: contracts involving services documented to fall within one of three categories: (i) where competition is precluded due to existence of patent rights, copyrights, or related proprietary claim; (ii) where supplier is the only identifiable source of the product or service; or (iii) where distributor or service provider has exclusive franchise or operating agreement w/ supplier or manufacturer of goods otherwise determined to be sole source.
- (3) Single Source contracts, defined as: contracts involving services documented to fall within one of the three categories: (i) available from only one source (in which case accompanying waiver request must clearly define the scope in which it is unique); (ii) for which only one prospective contractor is willing to enter into a contract with the City; or (iii) where an item required for the service has design and/or performance features that are essential to the department, including due to compatibility with services or goods currently in use, and no other source satisfies the City's requirements.
- (4) Contracts requiring compliance with terms and conditions of a court order, grant, collective bargaining agreement or governmental order.
- (5) Contracts for expert witnesses, consultants, or counsel associated with anticipated, pending, or potential litigation, including cases in which confidentiality could be compromised by public solicitation.
- (6) Intergovernmental agreements.
- (7) Contracts for supplies, equipment, or materials at auctions and surplus sales conducted by the government of the United States or any agency thereof, any agency of the Commonwealth of Pennsylvania, any municipality or other government agency, or any private party, if the items can be obtained at a competitive price, if determined in advance and in writing that the procurement by auction or surplus sale is in the best interests of the City.
- (8) Contracts for subscriptions to periodicals, databases, legal research services, or legal publications.
- (9) Services of visiting speakers or performing artists.
- (10) Contracts for which a continuation of services is desired by the using department in order to maintain the essential functions of the City as determined in writing by the Office of Management and Budget, including but not limited to contracts for maintenance of existing software or equipment.
- (11) Legally required advertisements and postage.
- (12) Dues and memberships in trade or professional organizations.
- (13) Abstracts of titles for real property and title insurance.
- (14) Statutorily-dictated procurement.

(b) The Office of Management & Budget shall maintain a policy further defining the categories listed above and the process by which waivers are to be requested, reviewed and executed if deemed appropriate.

Additional Information:

Cordico is the only company providing a customized mobile wellness application designed by a police psychologist and specifically for law enforcement agencies for use nationwide. Also, Cordico is the only vendor providing exclusive access to material by Dr. Kevin Gilmartin.

This application is requested by the Police Bureau for the following reasons:

- Provides an application that can be added to smart phones for efficient access/navigation. This is crucial because law enforcement officers are at a much higher risk for suicide and for someone in need of immediate help, multiple clicks for an officer to pull up a web-browser, search for employee assistance phone numbers or other potential resources, etc, is too many clicks; with Cordico, one click of a button the application can be opened up and resources accessed immediately.
- Provides a network of Police/Public Safety-specific psychologists and therapists, support personnel, and peers. This differs from non-public safety specific employee assistance programs, because it provides officers with a connection to someone they feel they can better trust due to a common background/because the therapists or support personnel (i.e., Chaplains) have a deeper understanding of the nuances of public-safety related issues.
- Cordico is the only vendor providing exclusive access to material by Dr. Kevin Gilmartin, a behavioral scientist specializing in law enforcement and public safety-related issues. The costs to have Dr. Kevin Gilmartin speak starts at \$5,000/day. With the application, his content is available to a much wider audience for a much longer period of time.
- Customizable and can be branded specifically to each Bureau (if adopted by all of Public Safety), can provide internal, customized push notifications.

Two other applications found but are not suitable for use by the Police Bureau:

- Bulletproof: <https://www.100club.org/bulletproof/>
 - o This is only applicable to Arizona-based agencies.
- Lighthouse Health & Wellness: <https://www.lighthousehw.org/>
 - o While this is free and designed to be specific for law enforcement, the free version is not customizable and it lacks the exclusive partnership with Dr. Kevin Gilmartin.