



Request # WCP24-030
(assigned by OMB)

**CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE
PROCESS**

Contract Title: Professional Services Agreement w/ Spilman Thomas & Battle PLLC

Contract Description: Firm will handle pending litigation for a matter involving City employees

Contract Duration: Until end of services/matter Previous Contract # (if applicable) _____

Requesting Department: Law Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 5

Justification*:

This law firm will be assisting City attorneys with litigating a matter involving actions taken by City employees.

Signed by: DocuSigned by:
Krycia Kubiak
AAC91186A3CF4B7...
Department Director Date: 9/5/2024

*In addition to the justification, the Law forms attached below must also be completed and all appropriate backup submitted.

OMB Procurement: DocuSigned by:
Jennifer L. Olinger
27C648B8BCFF4A3... Date: 9/5/2024

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: _____ Granted _____ Denied

Chief Solicitor: DocuSigned by:
Krycia Kubiak
AAC91186A3CF4B7... Date: 9/6/2024

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.