

May 19, 2023

Heidi Norman, Director Department of Innovation and Performance 414 Grant Street, Room 604 Pittsburgh, PA 15219

Dear Heidi:

Enclosed please find PCTV's 2022 Annual Report. Included in the report are the following documents:

- Our 2022 audited financial statements.
- A current inventory of equipment.
- A report on new and enhanced revenues sources for 2022.

If you need any additional information, please let me know.

Sincerely,

John H. Patterson **Executive Director** 

cc:

David Finer, Communications Technology Manager Kimberly Clark-Baskin, City Clerk



# Annual Report 2022

Empowering, Educating and Enhancing the Greater Pittsbugh Community through Media



Explore More











# Message from the Executive Director

PCTV's mission is to empower, educate, and enhance the community through media. That's what we do, day in and day out. We give voice to Pittsburgh's diverse communities by giving them access to the tools and resources needed to create and distribute noncommercial media. It's what we've been doing for 37 years and it's what we'll continue to do as long as the community needs us. And the community does need us, now more than ever. Whether you are new to PCTV or an old friend, this annual report will give you a snapshot of what PCTV did in 2022. If you aren't involved with us, hopefully these pages will inspire you to become a member of PCTV and begin producing programming. To learn more, reach out to me personally at the contact info below.



# John Patterson

Executive Director john@pctv21.org 412-322-7570



# Services

# **Building Community Through Media**

PCTV makes media accessible to the public by providing low cost access to media education, media production facilities, media production equipment and program distribution.

# **Create Programming**

TV Shows
Podcasts
Nonprofit Videos
Event Videos
Shorts for Social and Web

# Learn Media

Video Production Digital Editing Podcasting 360 Video

### Outreach

Community Media Awards Northside Northshore Chamber Pittsburgh Airport Area Chamber Alliance for Community Media

# Distribute & Watch

Comcast 21 & 1070 Verizon 47 Apple TV, ROKU, Fire TV iOS, Apple devices www.pctv21.org

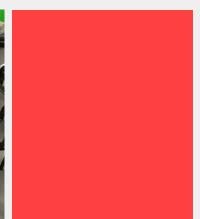
# **Production Resources**

2TV/Podcast Studios Edit Lab Portable gear Experienced Staff

# **Production Services**

PCTV available for hire TV show production Event Coverage Nonprofit Promotional Videos







# Membership

# Who can be a member of PCTV?

Any individual, nonprofit or business in Allegheny County can become a member of PCTV. Membership gives you all the tools to create and distribute noncommercial programming on PCTV's network. To learn more about membership, contact Director of Communications and Engagement Carl Cimini at carl@pctv21.org or 412-322-7570 ext. 301.

# **Membership Benefits**

Media Training
Discount on Studio Time
Studio Technician with Studio
Project Guidance
Airtime on PCTV Network
Own your own Content
Edit Lab for self-serve edits
Portable camera gear

# How to Join & Use

Pay Your Fee
Take Intro Training
Propose Your Project
Schedule Additional Training
Begin Producing

# Costs

\$250/year for City of Pittsburgh residents \$350/year for Allegheny County residents \$50 hour for studio time Ability to get underwriters to cover your costs

# Who Joins PCTV & Why

Smart People and Organizations
Nonprofits who need to get the word out
Businesses with Expertise to share
Individuals with an interest, talent, or passion
To raise awareness of community issues
To promote events and happenings
To celebrate what's important to you
To give kids a positive outlet
To have fun and put a spotlight on Pittsburgh







# **Create Programming**

# What's on PCTV?

A little bit of everything. And it's designed that way. Because what you see on PCTV is by and for the community. Here's a snapshot of our programming from 2022.

# **Programming Numbers**

1,866 hours of programming 1,635 shows aired 497 shows produced at PCTV 1,011 hours Free Speech TV 261 hours from Nonprofits

# **Program Categories**

Arts, Film, Culture
Community
General Interest/Talk Show
Health & Lifestyle
Music & Entertainment
News, Issues & Public Affairs
Religious & Spiritual
Sports and Recreation
Youth

# **Notable Nonprofits Served**

1 Hood Media League of Women Voters Focus on Renewal Afro American Music Institute A+ Schools

# **Programming Highlights**

Comics on Life
Profiles In Pittsburgh
The Stephanie Smith Show
Paul Eugene Fitness
Arts & Music with Victor Janflone
Winning Images
Growing In Grace
Boxing Authorities
Teen Talk







# PCTV Member Stefon Braxton Wins Emmy!

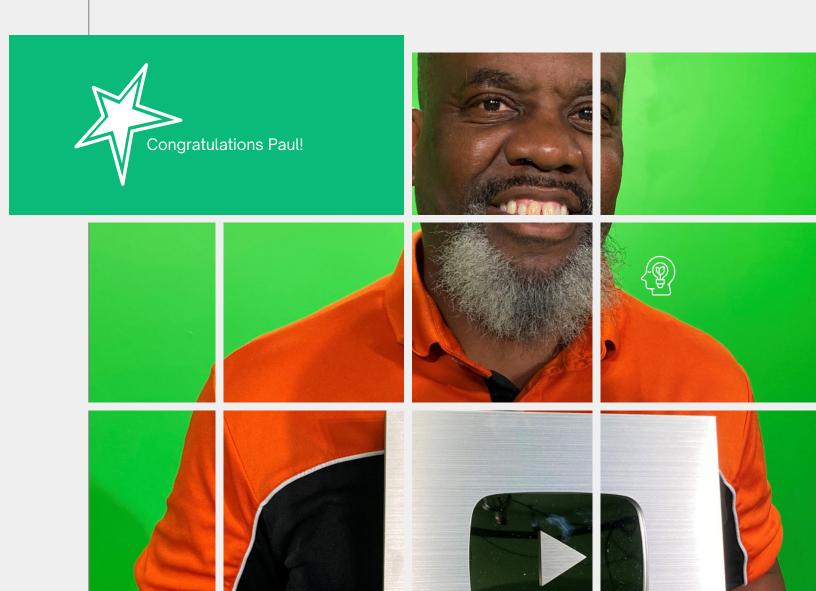
In 2022 we received the exciting news that Pittsburgh resident Stefon Braxton, longtime member of PCTV, had won an Emmy for his PCTV produced show "Comics on Life". A professional comedian himself, Stefon interviews comics from all over the country on his show. PCTV's Director of Operations and Programming Gladys Jelks handles production duties on Streamyard, allowing Stefon to bring in his guests virtually from around the U.S. Way to go Stefon!





# PCTV Member Paul Green wins recognition from YouTube!

PCTV member Paul Green has been producing his "Paul Eugene Fitness" show at PCTV for 20 years. We always encourage our members to get their work out far and wide in the world and Paul has been doing this for years. In addition to having his work on PCTV's network, he has had a YouTube channel for many years. Paul's programs have gathered millions of views and he has fans all over the world. In 2022, he received an award from YouTube for having 100,000 subscribers. Congrats to Mr. Green! Check out his YouTube Channel here.





# **Learn Media**

# What can you learn at PCTV?

Lots. We're all about teaching and learning at PCTV. Learning media at PCTV is the beginning of a journey that can take you places you never imagined. Here's a snapshot of training at PCTV in 2022.

# Classes Offered

PCTV Online Info Session
Online Orientation
Basic Field Camera
Studio Preproduction
Adobe Premiere Basics
Intro to 360 Video
Podcasting Basics
Orientation REV Up

### **lota Phi Foundation**

PCTV video instructor Kris
Veenis spent eight weeks of
Saturdays working with
students in the lota Phi
Foundation's youth program.
They learned how to shoot
and edit their own videos.
Thanks to the Izaak Wildberg
Family Fund for funding this
project.

# The 2022 Numbers

25 classes offered87 views of online training70 training certifications

# Teen Talk with Learn & Earn

For six weeks in the summer of 2022, PCTV hosted four Learn & Earn students from Youth Enrichment Services. They learned all aspects of media production, including videography, editing, and studio production. Their time with PCTV culminated in the production of "Teen Talk", which they wrote, shot, edited and starred in. Check it out here.







# **Outreach**

# How do people learn about PCTV?

We're a well kept secret but we're changing that. Here are the many ways we reach out to the community. Interested in a tour? Contact Carl Cimini, Director of Communications and Engagement, at <a href="mailto:carl@pctv21.org">carl@pctv21.org</a> or 412-322-7570 ext. 301.

# **Active Membership**

PCTV is actively engaged with the Northside Northshore
Chamber, and the Community
Bridge Building Network.
These longstanding
community organizations are a great way to build
awareness of PCTV

### Take a Tour

One of the best ways to learn about PCTV is to take a tour. Your personal tour will give you an inside view of PCTV. You'll learn about membership and all the benefits we offer. Schedule today!

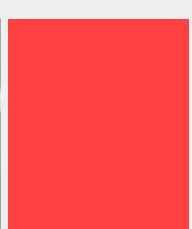
# **Word of Mouth**

The number one way people learn about PCTV is word of mouth. Why? Because the opportunity PCTV has to offer is so incredible, people have to share it. Spread the word!

# **Greater Pittsburgh CMA**

The Greater Pittsburgh
Community Media Awards is an annual event designed to celebrate community media in our region. Working with our partners Bethel Park Public Access, City Channel Pittsburgh, and Monroeville Municipal TV, in 2022 we presented the Sixth Annual edition of this beloved event. WTAE's Andrew Stockey hosted. Check it out here.







# Distribute & Watch

# Where can I see PCTV?

PCTV is on your TV, your phone, and your computer. We're worldwide now so there's no excuse not to watch PCTV!

Members who produce programs get them distributed across our network of 10 different outlets.

# **Viewing Outlets**

Pittsburgh Comcast 21 Pittsburgh Comcast 1070 (HD) Pittsburgh Verizon 47

Apple TV

<u>ROKU</u>

Fire TV

iOS

pctv21.org

**Facebook** 

YouTube

# **Facebook Live**

Many of our members take advantage of our ability to go on Facebook Live when using the studio, which allows you to build an instant, interactive audience.

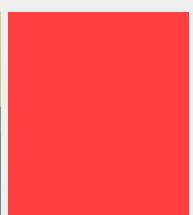
# 2022 Viewership Stats

In 55,000 homes on cable TV 25,037 on Facebook 8,163 on pctv21.org 578 on ROKU 62 on Apple TV 33,840 total online 2,820 monthly avg. streaming

# How to Watch if you Don't Have Cable

Fret not all you cord cutters out there. If you don't have cable you can still watch us. Click here to go to our web stream and here to learn how to download the ROKU, Apple TV, Fire TV apps. Download our iOS app in the AppStore to watch on your iPhone or iPad.









# The PCTV Network

We're worldwide! No kidding. With the addition of Apple TV, ROKU, FireTV, and iOS for iPhone and iPad, there really is no excuse not to watch PCTV. If all else fails, you can watch on our website at pctv21.org.



33,840 55,000

On-line

On Cable



# **Production Resources**

What production resources does PCTV provide?

PCTV is a one stop shop for everything you need to create and distribute media. Here is a look at what we provided in 2022.

# **Studio Resources**

PCTV's facility features two studios equipped for television production or podcasts. Both studios have 3 Canon XF 305 cameras, teleprompter and full HD lighting. You can also green screen your heart out in both studios.

# **Editing**

PCTV's edit lab features 5 high powered computers loaded with Adobe Premiere and Adobe Creative Cloud.

# Portable Gear

Canon XA 35 cameras Tripods Microphones Insta360 video cameras

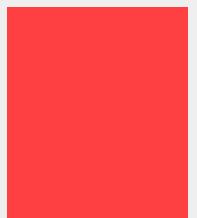
# Studio Usage

By far our most popular resource are the studios we provide. In 2022, the studio was used 472 times for 1,416 hours. Heavy traffic!

# **Podcasting**

There are two ways to do a podcast at PCTV. You can do it with staff assistance in one of our studios or you can do it yourself with our podcast gear. Includes laptop, USB microphones, boom arms, headphones, USB audio interface, Zoom recorder, shock mounts, and pop filters. Not only can you do a podcast, you can look professional doing it.







# **Production Services**

# What other ways can PCTV help me?

Maybe you're not a do it yourself kind of person. If so, we can help. We offer affordable production services for nonprofits and businesses. Here are some of our projects from 2022.

# A+ Schools

A+ Schools is a longtime client of PCTV. In November 2022 they asked us to live stream a 3-camera production of an interview with Superintendent Wayne Walters. Piece of cake.

# Healthy Village Learning Institute

HVLI needed a video about their organization to help raise awareness as they seek to raise funds for a building addition. PCTV to the rescue. Check it out here.

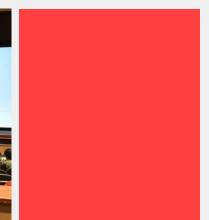
# **Local Government Academy**

Because of the ongoing pandemic, the Academy needed a way to deliver their newly elected officials course to clients who couldn't make it in person. PCTV stepped in to record and edit all the sessions.

# **Foster Grandparent Program**

The Foster Grandparent program needed a short public service announcement to educate the community about the opportunity for seniors to help kids in need while earning money at the same time. Watch the PSA we recorded in the studio here.







# **Supporters**

# How can you help PCTV?

One way you can help is by donating to PCTV. Due to the drop in cable subscribers over the last several years, PCTV funding has dropped more than 40%. Your contribution can help close the gap. A big thank you to all the businesses and individuals who supported us in 2022.

# Platinum (\$2,500 & Over)

The Wilson Group Rivers Casino

# Gold (\$1,000 - \$2,499)

Reed Smith
Afro-American Music Institute
Paul Green

# Silver (\$500 - \$999)

Riverside Center for Innovation McGee Maruca & Associates Arlene Bates

# Bronze (\$250 - \$499)

Ascent Systems
Bookminders
FiveStar (Lou Camerlengo)
Key Bank
Liberty Insurance Agency
Trinity Commercial Development
Telvue
Texolve
Paul Weisel

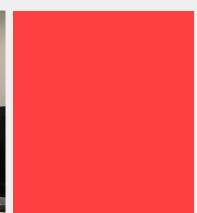
# Supporter (\$100 - \$249)

Larry Berger
Annette Werner
Charles Snowden
Diane Carroll
Pamela Johnson
Valerie Goodman
Shirley Hunter
Bettie Jamison
NEED Scholarship
Dirt Doctors (Tim Maloney)
Friend (up to \$99)

Sharon Jacobs
Alaina Gibbs
Susan Ferrey
Amy Kleissas
Lorraine Penn
Velma Vigil
Lamont Thomas
Edna Mims
Ray Lipowcan
Avril Skeete



**Kyle Higgins** 





# Supporters (continued)

# Here are the rest of our wonderful donors.

# Friend (up to \$99)

Roma Murphy Valerie Waters Enid M. Natkins **Angeler Lucas** Chelli Greenberg Jane Butler Susan Maloney **Betty Darkins** Jamara Meggett Annie Mesina Beverly Gordon Signora Watson Sylvia Robinson **Denine Hood** Brenda Gregg Susan Brozek Scott Helen Ortmann Sue Buske James Porco Michael Freker Victor Janflone Hazel Carr Leroy

# **How to Donate**

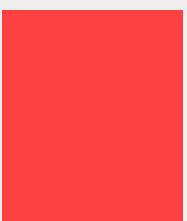
Donating to PCTV is easy and convenient. And once you've done it, you'll feel good, knowing you've supported a worthy cause and organization. To donate on our website, click here. If you'd prefer, you can also mail your contribution to PCTV, 1300 Western Avenue, Pgh, PA 15233. You can also donate by phone by calling us at 412-322-7570.

# Why Donate

Many organizations are worthy of your support but PCTV is a unique entity doing work unlike anything else in Pittsburgh. We give voice to Pittsburgh's diverse communities through the media. Please help us continue our work with your contribution.



Jenny Ladd





# Financial Highlights

# Where does the money come from?

PCTV operates under a contract with the City of Pittsburgh which is funded by the cable franchise agreements with Comcast and Verizon. Increasingly we have to raise funds from other sources as Pittsburgh city residents continue to cut the cord. Here are some financial highlights from 2022.

# **Total Revenue**

Total Revenue \$404,668

### All Revenue Sources

City Contract \$336,460
Foundation Support \$7,500
Production Services \$23,938
Membership \$15,362
Donations \$8,798
Underwriting \$7,425
Interest Income \$2,784
Sale of Assets \$2,400
Miscellaneous \$1

# **Non-Franchise Sources**

PCTV generated \$68,208 from sources other than the city contract, representing 16.8 % of revenue.

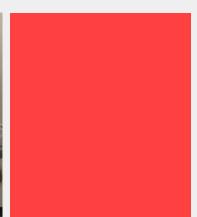
### **Construction Loan**

PCTV borrowed money in 2015 to renovate its facility. In 2022, we paid off \$26,766.32 of the balance, bringing the total remaining liability down to \$125,793.

# Financial Responsibility

PCTV is required to be audited annually by an independent accountant. We are happy to report that we have once again received an unmodified opinion from our auditor. In plain English, that's good! Our audited financial statement is included at the end of this report.







# **Board and Staff**

Who runs this place anyway?

Without a great board and staff, it just wouldn't happen. Thankfully, we have a great team with loads of experience. You can contact any member of the board or staff by writing to: Pittsburgh Community Television, 1300 Western Avenue, Pittsburgh, PA 15233. Or call us at 412-322-7570.

# **Board of Directors**

Amber Farr, President **Executive Director**Grantmakers of Western PA

Kyle Higgins, Secretary

\*\*Attorney\*\*
Reed Smith

Michael Freker **Director of Planned Giving**Catholic Diocese of Pgh

Landis Irwin **Director of Development**Crossroads Foundation

# Staff

John H. Patterson *Executive Director* 

Gladys Jelks

Director of Operations & Programming

Carl Cimini

Director of Communications &

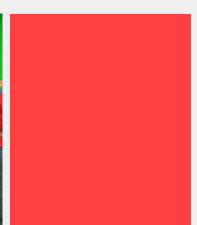
Engagement

Doug Drew **Production Manager** 

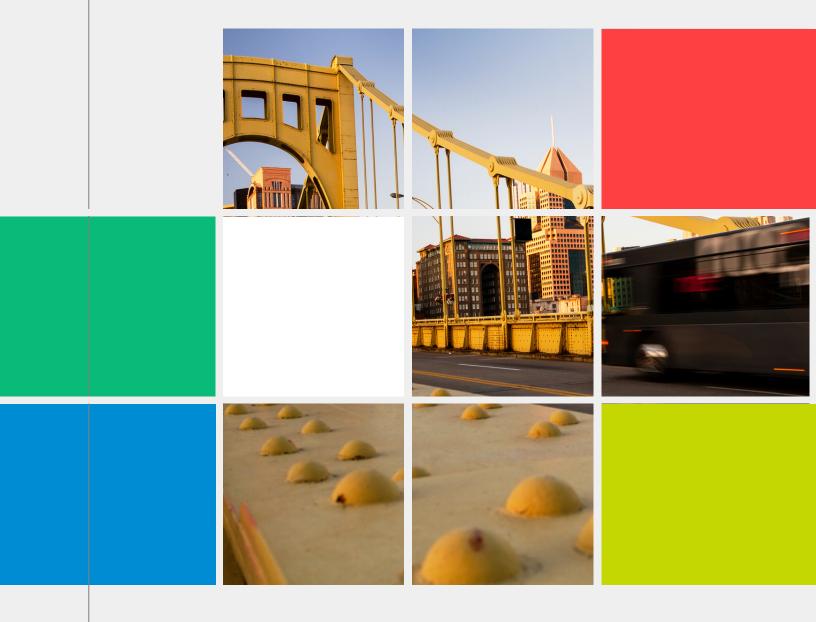
Tony Cherby **Production Technician** 

Kris Veenis *Video Instructor* 









# Thank You!

PCTV has served the community since 1986. That's 37 years! No organization can stay around that long without the support of a lot of people. Thank you to everyone past and present who has helped make PCTV what it is today.

- **3** 412-322-7570
- 9 1300 Western Avenue Pittsburgh, PA 15233
- www.pctv21.org

# **Financial Statements**

**December 31, 2022** 

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# December 31, 2022

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# Independent Auditor's Report

McGee Maruca & Associates, P.C.

Certified Public Accountants 3111 Banksville Road, Suite 200 Pittsburgh, PA 15216 Ph 412.344.9006 Fax 412.344.9475 Email: office@mcgeemaruca.com Website: mcgeemaruca.com

Leslie A. McGee, C.P.A. Lisa Maruca DiPardo, C.P.A.

To the Board of Directors Pittsburgh Community Television Corporation Pittsburgh, Pennsylvania

# **Opinion**

We have audited the accompanying financial statements of Pittsburgh Community Television Corporation (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pittsburgh Community Television Corporation as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Pittsburgh Community Television Corporation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Pittsburgh Community Television's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether
  due to fraud or error, and design and perform audit procedures responsive to those risks.
   Such procedures include examining, on a test basis, evidence regarding the amounts and
  disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing
  an opinion on the effectiveness of Pittsburgh Community Television Corporation's internal
  control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Pittsburgh Community Television's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

# Report on Summarized Comparative Information

We have previously audited Pittsburgh Community Television Corporation's 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 21, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Pittsburgh, Pennsylvania

May 11, 2023

# Pittsburgh Community Television Corporation Statement of Financial Position For the Year Ended December 31

SS	

Assets				
		2022		2021
Current assets:	•	270 266		
Cash and cash equivalents Accounts receivable	\$	350,266	\$	498,662
Prepaid expense		354,710		407,707
	_	12,657		18,314
Total current assets		717,633		924,683
Property and equipment:				
Furniture and equipment		586,820		592,041
Leasehold improvements		430,325		427,606
Total property & equipment	1	,017,145	· 1	,019,647
Less: accumulated depreciation		(890,742)		(838,664)
Net property and equipment	_	126,403		180,983
Other assets:				
Needs assessment (net amortization)		29,617		34,020
Right of use asset		27,472		-
Total intangible assets		57,089		34,020
Total assets	\$	901,125	\$ 1	,139,686
Liabilities and Net Assets				
Current liabilities:				
Accounts payable	\$	4,020	\$	1,472
Accrued liabilities		3,620		3,979
Current maturity of long-term debt		125,793		24,545
Payroll liability		10,866		12,018
Operating lease liability		27,670		
Total current liabilities		171,969	r	42,014
Long-term debt, less current maturities		-		128,014
Total liabilities		171,969		170,028
Net assets:				
Without donor restrictions		724,747		960,658
With donor restrictions		4,409		9,000
Total net assets		., 105	_	2,000
		729.156		969 658
Total liabilities and net assets	\$	729,156 901,125		,139,686

# Pittsburgh Community Television Corporation Statement of Activities For the Year Ended December 31, 2022 With Comparative Totals for the Year Ended December 31, 2021

Operating Activities		nout Donor		th Donor		2022 Total		2021 <u>Total</u>
Revenue and support:	110	SHICHOHS	INCS	su teuons		Total		Total
Grant revenue	\$	343,960	\$	_	\$	343,960	\$	410,707
Contributions	•	16,223	*	_	Ψ	16,223	Ψ	9,895
PPP loan forgiveness		-		-		-		85,779
Project revenue		23,938		-		23,938		39,357
Producer enrollment fees		15,362		-		15,362		12,541
Miscellaneous income		1		-		1		-
Interest income		2,784		-		2,784		2,064
Gain on sale of assets		2,400		-		2,400		-
Net assets released from restrictions:								
Restrictions satisfied by payments		4,591		(4,591)		-		-
Total revenue and other support		409,259	-	(4,591)		404,668		560,343
Evnangage								
Expenses: Program services		494,577				494,577		525,803
Supporting services:		494,377		-		494,377		323,603
Management and general		123,205				123,205		135,930
Fundraising		27,388				27,388		15,118
i unuraising		27,500				27,300		13,110
Total expenses		645,170		-		645,170		676,851
Total expenses		0.10,270			-	0.0,170		070,001
Change in net assets		(235,911)		(4,591)		(240,502)		(116,508)
		(===,==)		( -, )		(=,)		(,)
Net assets at beginning of year		960,658		9,000		969,658		1,086,166
Net assets at end of year	\$	724,747	\$	4,409	\$	729,156	\$	969,658

See accompanying notes to the financial statements.

# Pittsburgh Community Television Corporation Statement of Functional Expenses For the Year Ended December 31, 2022 With Comparative Totals for the Year Ended December 31, 2021

	Production	Programming	Outreach	Public Access	Total Program Services
Salaries	\$ 21,407	\$ 61,775	\$ 82,509	\$ 83,810	\$ 249,501
Employee benefits	251	1,269	1,930	1,694	5,144
Payroll taxes	1,659	4,782	6,384	6,867	19,692
Advertising and promotion	~	-	-	-	-
Bad debt expense	500	-	-	-	500
Bank fees	-	-	-	-	-
Contract labor	-	-	-	-	-
Dues and subscriptions	-	54	-	-	54
Equipment lease	1,646	1,646	2	1,696	4,990
Fundraising expenses	-	-	-	-	-
Insurance	6,829	14,612	18,603	19,071	59,115
Interest expense	-	-	-	-	-
Occupancy	22,085	22,085	-	22,671	66,841
Outside consultants	1,969	1,969	1,969	1,968	7,875
Postage	216	215	216	216	863
Production expenses	301	-	-	-	301
Repairs and maintenance	6,243	6,243	-	6,322	18,808
Small equipment	1,200	1,201	-	1,201	3,602
Supplies	-	-	-	-	-
Telephone and internet	1,545	1,545	1,076	1,545	5,711
Training	-	-	-	-	-
Travel	-	-	-	-	-
Depreciation & amortization	12,895	12,895	12,895	12,895	51,580
Totals	\$ 78,746	\$ 130,291	\$ 125,584	\$ 159,956	\$ 494,577

See accompanying notes to the financial statements.

G	eneral and				2022	2021
Adı	ministrative	Fu	ndraising		Total	Total
\$	41,941	\$	13,398	\$	304,840	\$ 318,997
	791		181		6,116	6,293
	3,271		682		23,645	24,340
	3,462		-		3,462	1,825
	-		-		500	-
	635		11		646	412
	5,408		7,500		12,908	4,335
	5,065		-		5,119	6,018
	2		1		4,993	4,020
	-		2,284		2,284	1,099
	10,118		2,376		71,609	89,891
	7,473		-		7,473	9,359
	1,577		-		68,418	66,632
	24,051		492		32,418	32,533
	1,161		194		2,218	1,456
			-		301	1,036
	2,072		-		20,880	15,997
	686		-		4,288	3,150
	180		-		180	654
	1,075		269		7,055	7,079
	1,022		-		1,022	674
	320		-		320	1,531
	12,895		-		64,475	79,520
\$	123,205	\$	27,388	-	645,170	676,851

# Pittsburgh Community Television Corporation Statement of Cash Flows For the Year Ended December 31

	2022	2021
Cash flows from operating activities:		
Change in net assets	\$ (240,502)	\$ (116,508)
Adjustments to reconcile change in net assets		
to net cash provided (used) by operating activities:		
Depreciation & amortization	64,477	79,520
Gain on sale of fixed assets	(2,400)	-
Forgiveness of debt	-	(85,779)
Decrease in accounts receivable	52,997	126,773
Decrease in prepaid expenses	5,657	401
Increase in accounts payable	2,548	698
(Decrease) in payroll liability	(1,152)	(3,717)
(Decrease) increase in other liabilities	 (359)	 3,979
Net cash provided (used) by operating activities	 (118,734)	 5,367
Cash flows from investing activities:		
Proceeds on sale of fixed assets	2,400	-
Purchase of fixed assets	 (5,296)	 (4,410)
Net cash used by investing activities	 (2,896)	(4,410)
Cash flows from financing activities:		
Proceeds from PPP Loan	-	85,779
Payments on long term debt	 (26,766)	 (25,381)
Net cash provided (used) by financing activities	 (26,766)	 60,398
Net increase (decrease) in cash and cash equivalents	(148,396)	61,355
Cash and cash equivalents at beginning of year	 498,662	437,307
Cash and cash equivalents at end of year	\$ 350,266	\$ 498,662
Supplemental information:		
Cash paid for interest expense	\$ 7,473	\$ 9,359

### Notes to the Financial Statements

December 31, 2022

# (1) Organization

The Pittsburgh Community Television Corporation (Corporation) (PCTV) is a not-for-profit corporation whose objective is to serve the people of Pittsburgh by providing public access on an equal opportunity basis to city residents. The Corporation provides training, equipment, and production services to the community for cable access, and actively advocates for public access and first amendment rights. PCTV strives to be a telecommunications resource that is educational and accessible for community producers, engaging, and diverse for viewers.

PCTV was incorporated as a Pennsylvania non-profit corporation on June 27, 1985. It received IRC §501(c)(3) designation in December of 1985. Consequently, contributions to PCTV are tax deductible within limitations prescribed by the Internal Revenue Code.

# (2) Summary of Significant Accounting Policies

# (a) Basis of Presentation

The financial statements of the Corporation have been prepared in accordance with accounting principles generally accepted in the United States of America, which requires the Pittsburgh Community Television Corporation to report information regarding its financial position and activities according to the following net asset classifications:

<u>Net assets without donor restrictions</u>: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Corporation. These net assets may be used at the discretion of the Organization's management and the board of directors.

<u>Net assets with donor restrictions</u>: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of The Pittsburgh Community Television Corporation or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

# Notes to the Financial Statements, continued

December 31, 2022

# (2) Summary of Significant Accounting Policies, continued

# (b) Measure of Operations

The statement of activities reports all changes in net assets, including changes in net assets from operating and non-operating activities. Operating activities consist of those items attributable the Corporation's ongoing program services. Non-operating activities are limited to resources that generate return from investments and other activities considered to be of more unusual or nonrecurring nature.

# (c) Property and Equipment

Property and equipment are recorded at cost or at estimated fair value at date of gift, if donated. The Corporation typically capitalizes items with an individual cost greater than \$500. Depreciation is provided over the estimated useful lives of property and equipment, which range from three to thirty years, using the straight-line method. The Corporation assesses for impairment losses when conditions warrant.

# (d) Tax Status

The Internal Revenue Service has determined that the Corporation is tax exempt under Section 501(c) (3) of the Internal Revenue Code. The Corporation is not classified as a private foundation.

The Financial Accounting Standards Board (FASB) has issued Interpretation FASB ASC No. 740, which clarifies accounting principles generally accepted in the United States of America for recognition, measurement, presentation and disclosure relating to uncertain tax positions. FASB ASC No. 740 applies to business enterprises, not-for-profit entities, and pass-through entities, such as S corporations and limited liability companies. The Corporation evaluates uncertain tax positions in accordance with FASB ASC No. 740 and has determined there is no material impact on the Corporation's financial position or results of operations for the year ended December 31, 2022.

The Corporation annually files a federal Exempt Organization Tax Return (Form 990) as applicable. The filed form is subject to examination by the Internal Revenue Service generally for three years after it is filed.

# (e) Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

# Notes to the Financial Statements, continued

December 31, 2022

# (2) Summary of Significant Accounting Policies, continued

# (f) Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. All donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

# (g) Cash Equivalents

Pittsburgh Community Television Corporation's cash consists of cash on deposit with banks. Cash equivalents are equal to all certificates of deposit purchased with a maturity of ninety days or less.

# (h) Fair Value

The Financial Accounting Standards Board (FASB) has issued FASB ASC No. 820, "Fair Value Measurements", which defines fair value, establishes guidelines for measuring fair value and expands disclosures regarding fair value measurements. This pronouncement does not require any new fair value measurements, but rather eliminates inconsistencies in guidance found in various prior accounting pronouncements. The carrying amount of the Corporation's cash and cash equivalents, accounts receivable, prepaid expenses and accounts payable approximates fair value primarily because of the short maturity of these instruments.

The Board of Directors reviews and approves the Corporation's fair value measurements policies and procedures annually. At least annually, the audit committee and the Board determine if the valuation techniques used in fair value measurements are still appropriate.

# Notes to the Financial Statements, continued

December 31, 2022

# (2) Summary of Significant Accounting Policies, continued

# (i) Concentrations of Risk

The Corporation maintains its cash balances in two financial institutions located in Pittsburgh, Pennsylvania. The accounts are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. At December 31, 2022, PCTV had \$44,454 in uninsured cash balances.

# (j) Advertising

PCTV uses advertising to promote its programs and services. Advertising and promotional costs are expensed as incurred. For the year ended December 31, 2022 advertising expense was \$3,462.

# (k) Functional Allocation of Expenses

The costs of providing program and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among program services and supporting services benefited. Such allocations are determined by management on an equitable basis based on staff time and effort.

### (1) New Accounting Standards

In February 2016, the FASB issued ASU 2016-02, Leases (Topic 842), which supersedes existing guidance for accounting for leases under Topic 840, Leases. The FASB also subsequently issued the following additional ASUs, which amend and clarify Topic 842: ASU 2018-01, Land Easement Practical Expedient for Transition to Topic 842; ASU 2018-10, Codification Improvements to Topic 842, Leases; ASU 2018-11, Leases (Topic 842): Targeted Improvements; ASU 2018-20, Narrow-scope Improvements for Lessors; and ASU 2019-01, Leases (Topic 842): Codification Improvements; ASU 2020-05, Leases (Topic 842): Lessors—Certain Leases with Variable Lease Payments; and ASU 2021-09, Leases (Topic 842): Discount Rate for Lessees That Are Not Public Business Entities. The most significant change in the new leasing guidance is the requirement to recognize right-to-use (ROU) assets and lease liabilities for operating leases on the statement of financial position.

# Notes to the Financial Statements, continued

December 31, 2022

# (2) Summary of Significant Accounting Policies, continued

# (l) New Accounting Standards, continued

The Organization elected to adopt these ASUs effective January 1, 2022 and utilized all of the available practical expedients. The adoption had a material impact on the Organization's statement of financial position but did not have a material impact on the statement of activities. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases. Adoption of the standard required the Organization to restate amounts as of January 1, 2022, resulting in an increase in operating lease ROU assets of \$70,219, an increase in operating lease liabilities of \$70,219. Adoption of the new standard did not materially impact the Organization's change in net assets and had no impact on cash flows.

The following details the Statement of Financial Position line items effected as of January 1, 2022:

	As Report Under 840	As Reported <u>Under 842</u>
Cash and cash equivalents Accounts receivable Prepaid expenses Net intangible asset Net property and equipment Operating lease asset	\$ 498,662 407,707 18,314 34,020 180,983	\$ 498,662 407,707 18,314 34,020 180,983 70,219
Total assets	\$ <u>1,139,686</u>	\$ <u>1,209,905</u>
Accounts payable Accrued expenses Operating lease liabilities Long term debt Total liabilities	\$ 1,472 15,997 0 152,559 170,028	\$ 1,472 15,997 70,219 
Without donor restrictions With donor restrictions Total net assets	960,658 9,000 969,658	960,658 9,000 969,658
Total liabilities and net assets	\$ <u>1,139,686</u>	\$1,209,905

# Notes to the Financial Statements, continued

December 31, 2022

# (3) Property and Equipment

Equipment at December 31, 2022 is comprised of the following:

Furniture and equipment	\$ 586,820
Leasehold improvements	430,325
	1,017,145
Less accumulated depreciation	(890,742)
	\$ <u>126,403</u>

# (4) Long-Term Debt

A note payable of \$152,559 to Slovak Savings Bank with interest of 5.25% charged on the outstanding balance. Payments of \$2,853 include principal and interest through December 2022, with a final balloon payment of \$125,792 in January 2023. This loan is collateralized by the Corporation's business assets. The required principal payments are:

Years ending December 31:	
2023	125,792
	\$125,792

# (5) Accounts Receivable

Accounts receivable are recorded at the amounts originally billed, less payments received and are non-interest bearing. The potential risk is limited to the amount recorded in the financial statements. The allowance for doubtful accounts is based upon historical collections and the amount of past due receivables for accounts whose collectability is in doubt. Management believes that no allowance is needed at December 31, 2022. Balances are written off once management determines collectability is not possible.

### (6) Net Assets

### **Net Assets with Donor Restrictions**

Net assets with donor restrictions as of December 31, 2022 consist of the following:

Youth media education

# **Net Assets without Donor Restrictions**

Net assets without donor restrictions for the year ended December 31, 2022 are as follows:

\$4,409

Undesignated	\$ <u>724,747</u>
Total	\$ <u>724,747</u>

# Notes to the Financial Statements, continued

# December 31, 2022

# (7) Leases

The Corporation is currently engaged in a lease agreement with Cedarwood Commercial Properties, LLC for office space located at 1300 Western Avenue, Pittsburgh, Pennsylvania. The lease ends on June 30, 2023

The following summarizes the line items in the Statement of Financial Position, which include amounts for operating leases as of December 31, 2022:

# **Operating Leases:**

Operating lease right-of-use-assets	\$ <u>27,472</u>
Operating lease liabilities - current	\$27,670
Operating lease liabilities - non current	\$27,670
Total operating lease liabilities	\$ <u>27,670</u>

The following summarizes the weighted average remaining lease term and discount rate as of December 31, 2022:

### Weighted Average Remaining Lease Term

Operating leases	6 months	
Weighted Average Discount Rate		
Operating leases	5%	

The maturities of lease liabilities as of December 31, 2022 were as follows:

Year ending December 31:	Operating
2023	\$28,322
Thereafter	0
Total lease payments	28,322
Less: interest	(652)
Present value of lease liabilities	\$27,670

The following summarizes the line items in the Statement of Functional Expenses, which include the components of lease expense for the year ended December 31, 2022:

Omanatina	10000	ATT	inaludad	undan	0.000110000001	\$53,678
Oberaung	rease	expense	meruaea	under	occupancy	323.070

#### PITTSBURGH COMMUNITY TELEVISION CORPORATION

# Notes to the Financial Statements, continued

December 31, 2022

# (7) Leases, continued

The following summarizes cash flow information related to leases for the year ended December 31, 2022:

Cash paid for amounts included in the measurement of lease liabilities:

Operating cash flows from operating leases

\$<u>53,477</u>

#### (8) Contributions Receivable

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Contributions restricted for the acquisition of land, buildings, and equipment are reported as net assets without donor restrictions upon acquisition of the assets and the assets are placed in service.

There are no unconditional or conditional promises to give at year end December 31, 2022.

# (9) **Donated Services and Goods**

Individuals have donated their time and services to the Organization. In instances where an objective basis for valuing the services or goods contributed exists, the value is reflected in the financial statements as support and a related expense in the period the services are used. Services or goods for which it is impractical to estimate a fair market value are not reflected in the accompanying financial statements. Donated services and goods are recorded as contributions at their estimated fair value at the date of receipt. The donated goods are used to maintain the Organization's program activities. There were no donated goods for the year ended December 31, 2022.

# PITTSBURGH COMMUNITY TELEVISION CORPORATION

# Notes to the Financial Statements, continued

#### December 31, 2022

## (10) Donated Assets

Donated marketable securities and other noncash donations are recorded as contributions at their estimated fair value at the date of donation. There were no donated assets for the year ended December 31, 2022.

## (11) Line of Credit

The Corporation has a line of credit with Slovak Savings Bank. The total amount available is \$150,000. Annual interest of prime plus 1% (8.750% at December 31, 2022) is charged on the outstanding balance. There was no outstanding balance as of December 31, 2022.

## (12) Needs Assessment

In 2019, the Corporation completed a Cable TV and Community Needs Assessment Study prepared by the Buske Group, a media consultant. This study is required by federal law and is used as part of the City of Pittsburgh's franchise agreement with Comcast and Verizon. PCTV uses this study to identify local community needs and interests related to public access which will guide their capital investments and operational strategies for the next ten years, directly tying to a contract with the City of Pittsburgh. The cost of the needs assessment was \$44,031 at December 31, 2022, with all additions being capitalized with an estimated useful life of 10 years. Amortization as of December 31, 2022 was \$14,414.

#### (13) Liquidity

The following represents The Corporation's financial assets at December 31, 2022:

Financial assets at year-end:	
Cash and cash equivalents	\$350,266
Accounts receivable	354,710
Total financial assets	704,976
Less amounts not available for general Expenditures within one year:	
Net assets with donor or time restrictions	4,409
Financial assets available to meet general expenditures over the next twelve months	\$700 567

The Corporation's goal currently is to have two months of reserves to cover ongoing operating expenses. Reserves in excess of this are invested in short-term investments such as money market accounts.

#### PITTSBURGH COMMUNITY TELEVISION CORPORATION

## Notes to the Financial Statements, continued

December 31, 2022

#### (14) Retirement Plan

The Organization has adopted a qualified 403(b) savings-retirement plan for the benefit of eligible employees. The plan allows employee contributions up to the annual elected deferral limits imposed by the IRS.

The Organization matches the first 3% deferral fully. Employer contributions to the plan amounted to \$6,116 for the year ended December 31, 2022.

#### (15) Compensated Absences

The Organization's vacation policy is to not allow for carryover of unused vacation after December 31.

# (16) Subsequent Events

Subsequent events were evaluated through the Independent Auditor's Report date, which is the date the financial statements were available to be issued. No subsequent events were noted, except that the note payable discussed in Footnote 4 was refinanced to a new 36-month term effective January 2023.

# Pittsburgh Community Television Report on New and Enhanced Revenue Sources 2022

PCTV generated \$68,208 in non-franchise revenue in 2022. The sources of revenue we are reporting on in this report include:

- 1) 4020 Foundation Grants-- grant income received from foundation services.
- 2) **4030 Special Project Income** income derived from PCTV hiring out its television production services.
- 4035 Producer Enrollment Fees enrollment fees from individuals and nonprofits who are community producers at PCTV.
- 4) 4040 Production Services income derived from additional services including DVD and tape duplication and rental of duplication equipment
- 5) 4050 Donations—donations from individual donors.
- 6) 4055 Underwriting/Sponsorship Income contributions from businesses and non-profits in exchange for recognition as an underwriter or sponsor on PCTV.
- 7) **4070 Miscellaneous Income** miscellaneous income that does not easily fit into another category.
- 8) 4900 Interest Income—income from interest bearing bank accounts.
- 9) 4910 Gain on Sale of Assets income from sale of obsolete assets.

Line Item	95 (5)
4020 Foundation Grants	\$7,500
4030 Special Projects	\$20,325
4035 Producer Enrollment	\$15,362
4040 Production Services	\$3,613
4050 Donations	\$8,798
4055 Underwriting	\$7,425
4070 Miscellaneous	\$1
4900 Interest Income	\$2,784
4910 Gain Sale of Assets	\$2,400
Total	\$68,208

The \$68,208 in non-franchise revenue represents 16.8% of total revenue. For more details on PCTV's revenue, please review the annual report and audited financial statements.

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BP-BP828-K-CN	BP-BP828-K-CN	GXCHPBP800	GXCHPBP800	GXCHPBP800	GXCHPBP800	GXCHPBP800	GXCHPBP800																												Model
Kapaxen Battery for BP-282	Kapaxen Battery for BP-282	GX BAT Plate F/Canon BP-800	Dolgin Turbo Charger	Canon Battery Charger	Canon Battery Charger	Canon Battery Charger	Canon BP 955 Battery Pack	Canon BP 955 Battery Pack	Canon BP 955 Battery Pack	Canon BP 970G Battery Pack	TD-900 Wireless Icom w/ Headset	Sony MDR-Zx100 Headphones	Sony MDR-Zx100 Headphones	Sony MDR-Zx100 Headphones	Mackie 1604-VLZ Pro 16 Channel Mixer																				
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Camera Accessories Camera Accessories Camera Accessories	Camera Camera	Camera	Camera	Camera	Camera	Camera	Camera	Cabling	Cabling	Cabling	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery	Battery
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247-TC-SH 247-TC-SH 247-TC-SH			XA35	XA35	XA35	XA35	XA35				ACD-788	ACD-788	ACD-788																		BP-BP828-K-CN	BP-BP828-K-CN	BP-BP828-K-CN
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Vivitar Ser-1 2.2x Telephoto Lense 58mm Vivitar Ser-1 2.2x Telephoto Lense 58mm Vivitar Ser-1 2.2x Telephoto Lense 58mm Apple iMac 21.5" 2.5 GHz Quad-Core i5 Apple iMac 21.5" 2.5 GHz Quad-Core i5		ProOPTIC 58 Filter Kit SNDSK EXTRMPRO SDHC Card 64gb SNDSK EXTRMPRO SDHC Card 64gb SNDSK EXTRMPRO SDHC Card 64gb	ProOPTIC Cleaning Kit ProOPTIC Cleaning Kit ProOPTIC Cleaning Kit ProOPTIC 58 Filter Kit ProOPTIC 58 Filter Kit	Kata CC-197 PL Kata CC-197 PL Kata CC-197 PL KATA CC191 Protective Camera Bag Manfrotto MB PL-CRC 15 Manfrotto MB PL-CRC 15	Adorama Camcordr Shoulder Support Ver2 - Bower 20 Slot Memory Card Wallet Bower 20 Slot Memory Card Wallet Flashpoint SD/Micro SD/MSD USB2.0 Reade- Flashpoint SD/Micro SD/MSD USB2.0 Reade- Flashpoint SD/Micro SD/MSD USB2.0 Reade- Kata CC-197 PL
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Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Hard Drives	Hard Drives	Hard Drives	Hard Drives	Hard Drives	Hard Drives	Hard Drives	Hard Drives	Hard Drives	Hard Drives	Graphics	Edit	Edit	Edit	Edit	Edit	Edit	Edit	Edit						
Shure	Shure	Shure	Shure	Shure	Shure	Sennheiser	H&A	н&А	н&а	Electrovoice	Azden	Audio Technica	Lacie	Lacie	Lacie	Lacie	Lacie	Lacie	Lacie	Lacie	G-Tech	G-Tech	Sony	Apple	Apple	Apple	Apple	Apple	Apple	Apple	Apple						
													HAAMKSLR100	HAAMKSLR100	HAAMKSLR100																						
Shure SM 11	Shure SM 11	Shure SM 11	Shure SM 11	Shure SM 87	Shure SM 87	Shure PGA 48 Dynamic Microphone	Sennheiser	H&A Shotgun Mic F/H-DSLR/Video MKSLR1(-	H&A Shotgun Mic F/H-DSLR/Video MKSLR1(-	H&A Shotgun Mic F/H-DSLR/Video MKSLR1( -	Electrovoice RE10 Dynamic Cardiod	310/330 Series UHF Wireless system	Audio-Technica	Lacie 5 TB External Hardrive USB-C	Lacie 5 TB External Hardrive USB-C	Lacie D2 Quad Drive 2TB	Lacie Rugged 500 GB Hard Drive	G-Tech G-Drive V4 2TB	G-Tech G-Drive V4 2TB	Sony VPL-PX10 Projector	Wired Apple Mouse	Wired Apple keyboard	Wireless Apple iMac mouse	Wireless Apple iMac mouse													
1	,			t	•	2017-08-01	2017-08-01	2017-08-01	2017-08-01	2017-08-01	2017-08-01	1	LR1(-	LR1(-	LR1(-		,	1	•		2012-01-15	2012-01-15	2012-01-15	2012-01-15	2012-01-15	2012-01-15	2012-01-15	2012-01-15	,	•	,	,	,	,	•		
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Tripod Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Remote Equipment	Remote Equipment	Remote Equipment	Remote Equipment	Remote Equipment	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Monitor	Monitor	Monitor	Monitor	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone						
Libec	Libec	Libec	liher	Libec	Libec	Newtek	Newtek	Newtek	Newtek	Generic	Sima	Sima	Sima	Sima	Sima	Sima	Flashpoint	Flashpoint	Flashpoint	Arri	Arri	Arri	Arri	Arri	Arri	Arri	Sony	Samsung	νc	JVC	Shure	Shure	Shure	Shure	Shure	Shure
																	CL-160	CL-160	CL-160																	
		OM Tripod System	liher DI-3	Libec DL-3	Libec DL-3	Newtek Live Control LC11	Newtek Tricaster 300 Production Switcher	Newtek Live Control LC11	Newtek Tricaster 300 Production Switcher	Tricaster Travel Case w/ 19" Monitor	Sima SL-20LX	FP 160 LED - On Camera Light FPLCL160	FP 160 LED - On Camera Light FPLCL160	FP 160 LED - On Camera Light FPLCL160	Light Stand	Light Stand	Light Stand	Chimera Light Softener	ARRI 650 plus	ARRI 300 plus	ARRI 300 plus	Sony Trinitron 13" Monitor	Samsung T24A350		JVC TM-R9V	Shure SM 57	Shure SM 57	Shure SM 57	Shure SM 48	Shure SM 11	Shure SM 11					
2011-08-01 2011-08-01	2011-08-01	2011-08-01	2011-12-01	2011-12-01	2011-12-01	2011-08-01	2011-08-01	2012-07-01	2012-07-01	2011-08-01	2012-11-02	2012-11-02	2012-11-02	2012-12-04	2012-12-04	2012-12-04	t	•	'	•	'	1	•	•	,		•	2011-12-01	•	'	,	1	•	,	•	•
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Microphone	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera Accessories	Camera	Camera	Camera	Cabling	Cabling	Cabling	Cabling	Cabling	Cabling	Audio	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod
Sennheiser	Varizoom	Varizoom	Varizoom	Tally Light	Tally Light	Tally Light	Stellar Labs	Stellar Labs	Stellar Labs	MetaSETZ	MetaSETZ	MetaSETZ	MetaSETZ	MetaSETZ	MetaSETZ	Generic	Generic	Generic	Canon	Canon	Canon	Unknown	Unknown	Unknown	Brightline	Brightline	Brightline	Unknown	Takama	Takama	Manfrotto	Manfrotto	Manfrotto	Manfrotto	Libec	Libec
																													TAKV3300	TAKV3300						
																													٠							
Sennheiser Boom Mic	Varizoom VZ Rock Remote Controller Rolling Cart for Studio Monitor	Varizoom VZ Rock Remote Controller	Varizoom VZ Rock Remote Controller	Tally Light Camera Box	Tally Light Camera Box	Tally Light Camera Box	Stellar Labs Extension Cable for Tally Lights	Stellar Labs Extension Cable for Tally Lights	Stellar Labs Extension Cable for Tally Lights	MetaSETZ TL-2 Tally Light w/shoe mount	Extension Cable for Tally Lights	Extension Cable for Tally Lights	Extension Cable for Tally Lights	Canon XF305	Canon XF305	Canon XF305	New Studio Cabling	New Studio Cabling	New Studio Cabling	Brightline 12 ft. power cord	Brightline 12 ft. power cord	Brightline 12 ft. power cord	Studio Monitor 40-48"	Takama TAKV3300 Tripod	Takama TAKV3300 Tripod	Manfrotto MVT502AM Tripod	Manfrotto MVT502AM Tripod	Manfrotto MVT502AM Tripod	Manfrotto MVT502AM Tripod	Libec LIB-PH 4B Pan Arm	Libec LIB-PH 4B Pan Arm					
- 10		2014-10-01	2014-10-01	2017-09-01	2017-09-01	2017-09-01	2012-07-01	2012-07-01	2012-07-01	2012-07-01	2012-07-01	2012-07-01	2013-09-01	2013-09-01	2013-09-01	2013-09-01	2013-09-01	2013-09-01	2014-10-01	2014-10-01	2014-10-01	2015-09-01	2015-09-01	2015-09-01	2015-11-01	2015-11-01	2015-11-01	2017-09-01	2017-09-01	2017-09-01	2012-09-12	2012-09-12	2012-09-12	2012-09-12	2011-08-01	2011-08-01

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Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Props	Props	Props	Props	Monitor	Monitor	Microphone	Microphone	Microphone	Microphone
Colortran	Colortran	Colortran	Colortran	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Brightline	Bose	Altman	Altman	Unknown	Unknown	Unknown	Unknown	Samsung	Asus	Sony	Sony	Sony	Sony
Colortran Set Light Model #108-005	Colortran 2k Fresnel	Colortran Scoop	Colortran Scoop	BSeriesOne S1.2 & S1.4 broad field screen	BSeriesOne S1.2 & S1.4 broad field screen	BSeriesOne S1.2 & S1.4 broad field screen	Brightline SeriesOne S1.2 & S1.4 intensifier	Brightline SeriesOne S1.2 & S1.4 intensifier	Brightline SeriesOne S1.2 & S1.4 intensifier	Brightline SeriesONE 1.4 DMX on board	Brightline SeriesONE 1.4 DMX on board	Brightline SeriesONE 1.4 DMX on board	Brightline Lupolux 650 Fresnel 3200 K	Brightline Lupolux 1000 Fresnel 3200 K	Bose 301 (pair)	Altman 1K Fresnel	Altman 2K Soft Light	10'H x 25" Gray curtain	10'H x 25" Gray curtain	10'H x 25'W Black encore curtain	10'H x 25'W Black encore curtain	Television set used for video monitor	Asus monitor used for studio cue system	Sony UWP-V6 Wireless Lavelliere													
•	1	1	•	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	2015-11-01	ı	•	•	2015-11-01	2015-11-01	2015-11-01	2015-11-01		,	2011-08-01	2011-08-01	2011-08-01	2011-08-01
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Audio Audio	Audio	Audio	Audio	Audio	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Teleprompter	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting	Studio Lighting
Clearcom	Clearcom	Clearcom	Clearcom	Audiocom	Manfrotto	Manfrotto	Manfrotto	Manfrotto	Manfrotto	Manfrotto	Manfrotto	Manfrotto	Manfrotto	Canon	Canon	Canon	Autoscript	Strand	Strand	Strand	Strand	Strand	Strand	Strand	Strand	Mathews	Mathews	Mathews	Lex	Lex	Lex	laniro	Generic	Generic	Generic	Colortran
Clearcom 502 Clearcom 502	Clearcom 501	Clearcom 501	Clearcom 501	Audiocom MS-2001	Manfrotto 3067 tripod wheels	Manfrotto 3068 tripod	Manfrotto 3066 tripod head	Manfrotto MAN127	Manfrotto MAN127	Manfrotto MAN127	Manfrotto MVK502AM-1	Manfrotto MVK502AM-1	Manfrotto MVK502AM-1	Canon TB1	Canon TB1	Canon TB1	teleprompting hardware, hood and tripod n -	Strand Scoop	Strand Scoop	Strand Broad Light	Strand Model 60 Polaris	Strand Model 60 Polaris	Strand Model 60 Polaris	Strand C80 System Supervisor Power Center-	Strand CD80SV Dual 20A 2.4 K relay module 2015-11-01	Matthews telescoping hanger w/pipe clamp 2015-11-01	Matthews telescoping hanger w/pipe clamp 2015-11-01	Matthews telescoping hanger w/pipe clamp 2015-11-01	(12) Lex 10 ft. GR 5-15 extension cable	(13) Lex 10 ft. XLR5 DMX extension cable	Lex 50ft XLR5 DMX extension cable	laniro Mini Iris "1" Model #3460 Quartz Colc-	Generic Cyc Light LE	Generic Cyc Light LE	(1) 25ft XLR5 DMX extension cable	Colortran Set Light Model #108-005
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Microphone Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Microphone	Audio	Graphics	Camera Accessories	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio
Sony	Sony	Sony	Sony	Sony	Shure	Shure	Shure	Shure	Shure	Shure	Shure	Shure	Senheiser	Senheiser	Senheiser	Senheiser	Audiotechnica	Shure	Videonics	Tally Light	Yamaha	Yamaha	Yamaha	Unknown	Unknown	Unknown	Telex	Shure	Shure	Mackie	Crown	Comrex	Comrex	Clearcom	Clearcom
Sony URX-P2 Sony UTX-B2	Sony UTX-P1	Sony UTX-B2	SONY UIX-FI	Sony UTX-B2	Shure Wired Lavellieres	Shure Wired Lavellieres	Shure Wired Lavellieres	Shure Wired Lavellieres	Shure SM58	Shure PG48	Shure SM48	Shure SM48	Senheiser EK 100	Senheiser SK 100	Senheiser EK 100	Senheiser SK 100	AudioTechnica ATW1452	Shure SM48	Videonics CG3000	Tally Light Interface	Yamaha Digital Multi Effect REX 50	MSP5 Studio Speakers	MSP5 Studio Speakers	Countdown Timer	Desk Mic Stand	Desk Mic Stand	Telex BP-100	Shure XLR to USB signal adapter	Shure Model M267	Mackie SR32	Crown D75 A	Comrex Stac VIP Control Surface	Comrex Stac VIP System STAC VOIP	Clearcom TR50	Clearcom MS232
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Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Tripod	Studio Lighting	Cart	Camera Accessories	Camera Accessories	Camera	Camera	Camera	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Audio	Video Switcher	Video Switcher	Monitor	Monitor	Microphone	Microphone	Microphone									
Manfrotto	Manfrotto	Manfrotto	Manfrotto	Canon	Canon	Canon	Videssence	Generic	MetaSetz	Autocue	Canon	Canon	Canon	Yamaha	Yamaha	Yamaha	Yamaha	Samsung	Pyle	Behringer	Behringer	NewTek	NewTek	Sony	NEC	Sony	Sony	Sony									
							SKLV50	SKLV50	SKLV50	SKLV50	SKLV50	SKLV50	SWO44	SW044	SWO44	SWO44													Monitor 1C	Monitor 1C		TC1					
#114MV Manfrotto Dolly System	Manfrotto 509Hd Head w/ 545B Tripod	Manfrotto 509Hd Head w/ 545B Tripod	Manfrotto 509Hd Head w/ 545B Tripod	Canon TA-100 Tripod Adapter	Canon TA-100 Tripod Adapter	Canon TA-100 Tripod Adapter	Videssence Softkey LED SKLV50 Lights	Videssence Softwash LED SWO44 Lights	Rolling Cart for Studio Monitor	Metasetz Tally System	Autocue 17 " Lite Teleprompter Package	Canon XF305	Canon XF305	Canon XF305	Yamaha 5" Active Speakers	Studio Monitor 40-48"	Countdown Monitor Equipment	Behringer Studio Speakers (2 of 2)	Behringer Studio Speakers (1 of 2)	Control Surface for TC1	TC1 Tricaster	Sony FWD-32LX2F monitor	NEC PM 1271A	Sony FWD-32LX2F monitor	Sony URX-P2	Sony UTX-P1											
2017-09-01	2017-09-01	2017-09-01	2017-09-01	2011-08-01	2011-08-01	2011-08-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2020-05-21	2017-09-01	2011-08-01	2011-08-01	2011-08-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2020-05-21	2017-09-01	2017-09-01	2017-09-01	2017-09-01	2016-12-06	•	2016-12-06	,	

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Rack Rack Rack Tally Light Teleprompter	Microphone Microphone Monitor Monitor	Graphics Graphics Graphics Microphone Microphone Microphone	Audio Audio Cabling Computer Graphics	Audio Audio Audio Audio Audio Audio Audio	Tripod Tripod Tripod Tripod Tripod Tripod Audio Audio Audio
Unknown Unknown Winstead MetaSETZ Lenovo	Sennheiser Shure Sony Sony	Dell Microsoft NewTek Sennheiser Sennheiser Sennheiser	Yamaha Yamaha CyberPower eMachines Dell	Pyle Shure Shure Shure Shure Shure Shure Shure Shure	Manfrotto Manfrotto Manfrotto Manfrotto Manfrotto Manfrotto Takama Art Blackmagic Mackie Pyle
UL Listed 62Y4 TLC8 Thinkpad T530	EK100 450 Series II FWD-32LX2F FWD-32LX2F	AX510 D66-0069 SK100 SK100	MSP5 Studio MSP5 Studio PFC Sinewave 0R1500PFCRT2U W3644 Optiplex 990	UC4-UA UC4-UA UC1-UA UC1-UA UC1-UA UC1-UA UC1-UA	TAKV3300 SLA1 1604VL24
Equipment Racks (1 of 2) Equipment Racks (2 of 2) Rack Mount Cabinet Tally Light Controller Laptop For Teleprompter	Sennheiser G3 wireless mic Receiver #3 2017-09-01 Shure Omnidirectional Dynamic Base Statio 2017-09-01 Sony Monitor 2016-12-01 Sony Monitor 2016-12-01	Graphics PC Montor Graphics PC Mouse Graphics PC Keyboard Sennheiser G3 wireless mic Transmitter #4 Sennheiser G3 wireless mic Transmitter #3 Sennheiser G3 wireless mic Reciever #4	Monitor Speaker (Left)  Monitor Speaker (Right)  Surge Protector in rack  PC Tower  Graphics PC Tower	Wireless Receiver #0 Wireless Receiver #5 Wireless Receiver #6 Wireless Mic #0 Wireless Mic #5 Wireless Mic #5 Wireless Mic #6 Wireless Receiver #MIC 6	#114MV Manfrotto Dolly System #114MV Manfrotto Dolly System  #114MV Manfrotto Dolly System  Manfrotto Dolly System - basic  Manfrotto Dolly System - basic  Manfrotto MVH502 Head w.MVT502 Am Tr 2017-09-01  Takama TAKV3300 Tripod  Art Studio Amplifier  Blackmagic Design HDSDI to HDMI Converte 2017-09-01  Mackie 1604VLZ4 16 Channel Mixer  Speaker Stand (1 of 2)  2017-09-01  2017-09-01
2017-09-01 2017-09-01 -	2017-09-01 o <sub>1</sub> 2017-09-01 2016-12-01 2016-12-01	2017-09-01 2017-09-01 2017-09-01			2017-09-01 2017-09-01 2017-09-01 2017-09-01 2017-09-01 2017-09-01 2017-09-01 2017-09-01 2017-09-01
165 165 -	625 125	625 625 625			340 340 175 175 490 245 370 895

00453	00452	00451	00450	00449	00448	00447	00446	00445	00444	00443	00442	00441	00440	00439	00438	00437	00436	00435	00434	00433	00432	00431	00430	00429	00428	00427	00426	00425	00424	00423	00422	00421	00420	00419	00418	00417	00416			
Microphone	Microhone	Edit	Camera Mount	Camera Accessories	Camera	Monitor	Monitor	Monitor	Edit	Edit	Edit	Edit Suite	Edit Suite	Edit	Edit	Edit	Edit	Edit	Edit	Edit Suite	Edit Suite	Edit Suite	Edit	Edit	Edit	Edit	Audio	Audio	Audio	Audio	Video Switcher	Video Switcher	Video Switcher	Video Switcher	Video Converter	Video Converter	Teleprompter			
Azden	Audio Technica	Apple	Proaim	Generic	Panasonic	Sony	Sony	Asus	Samsung	¥	Emerson	Dell	Dell	Apple	Apple	Apple	Apple	Apple	Apple	Apple	Apple	Apple	Alienware	Alienware	Alienware	Alienware	Sony	Sony	Sony	Sony	NewTek	NewTek	Newtek	NewTek	Steren	Fosmon	Lenovo			
			Kit 10c-e			FWD-32LX2F	KDL-40V2500	VS228	T24A350	VCVRA-0101	ZV427EM5	Aurora R6	Aurora R6	A1657	A1657	A1657	A1644	A1644	A1644	iMAC 19,1	iMAC 19,1	IMAC 19,1	SK-8165	Mod MUO	SK-8165	Mod MUO	MDR-2X100	MDR-2X100	MDR-2X100	MDR-2X100			Tricaster XD860 Control Surface	Tricaster 860	200-315	HD1882	Thinkpad T530		*	
Azden 310 Diversity Mic Package	Audio Technica 897 Shotgun Mic	Apple iMac 21.5" 2.5 GHz Quad-Core i5	Proaim Kit-10 C (E)	Matte Box kit for camera w/ 5" monitor	Panasonic AG-HMC150	Sony Monitor	Sony Bravia TV	Monitor for Alienware Tower	Monitor for Alienware Tower	HP Printer	DVD Recorder/VCR	EDIT 4: Alienware Aurora R6 Compute 2019-08-01	EDIT 5: Alienware Aurora R6 Compute 2019-08-01	Mac Mouse	Mac Mouse	Mac Mouse	Mac Keyboard	Mac Keyboard	Mac Keyboard	EDIT 3: Apple iMac 27" 3.6GHz Intel-C 2019-08-01	EDIT 2: Apple iMac 27" 3.6GHz Intel-C 2019-08-01	EDIT 1: Apple iMac 27" 3.6GHz Intel-( 2019-08-01	Alienware Keyboard	Alienware Mouse	Alienware Keyboard	Alienware Mouse	Sony Headphones	Sony Headphones	Sony Headphones	Sony Headphones	Tricaster Mouse	Tricaster Keyboard	Control Surface for TriCaster 860	NewTek TriCaster 860 (Texolve Digital Demc 2019-05-01	2-Way Punch Button Switch	VGA to RCA Adapter	Laptop For Teleprompter	1		
2018-04-23	2018-04-23	2012-01-15	•	2018-04-23	2018-04-23	2016-12-01	•	•	2019-08-01	1	٠	rt∈ 2019-08-01	rte 2019-08-01	2019-08-01	2019-08-01	2019-08-01	2019-08-01	2019-08-01	2019-08-01	-C 2019-08-01	-C 2019-08-01	1-( 2019-08-01	2019-08-01	2019-08-01	2019-08-01	2019-08-01	•	•	•	ı	,	6	2019-05-01	nc 2019-05-01	'	'	,			
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Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Hard Drives	Tripod	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Portable Lighting	Monitor	Monitor
TP-Link	Torsa	Torsa	Shure	Seagate	Primera	PC Gear	Netgear	Logitech	Logitech	Logitech	Lenovo	Dell	Dell	Dell	Dell	Dell	Dell	Dell	Dell	Dell	Cisco	Alienware	Alienware	Alienware	Alienware	Alienware	Alienware	LaCie	Libec	Generic	WTG	Britek	Britek	Britek	Sony	Insignia
TL-SG1008D	6023YE3A134VG2C25B14MC14F	6023YE3A134VG2C25B14MC14F	PGA48	Barracuda XT	Bravo SE		GS608v4	Z200	Z200	Z200	Thinkpad T520	MS111-P	KB212-B	P2011H	Optiplex 990	KB212-B	KB212-B	U2718Q	U2718Q	U2718Q	SF100-24	Mod MUO	Mod MUO	Mod MUO	Aurora R8	Aurora R8	Aurora R8	Thunderbolt				HS 2000	HS 2000	PS 300H		
TL-SG1008D  8-Port Gigabit Desktop Switch	6023YE3A134VG2C25B14MC14FC: Torsa High Back Desk Chair Black Upholster: 2018-11-09	6023YE3A134VG2C25B14MC14FC: Torsa High Back Desk Chair Black Uphoister: 2020-02-04	Dynamic Microphone	Seagate Barracuda XT 4TB HDD	Disc Publisher SE printer	PC Gear Keyboard	8-Port Gigabit Ethernet Switch	Multimedia Speakers	Multimedia Speakers	Multimedia Speakers	Lenovo Laptop	Dell Mouse	Dell Keyboard	Dell Monitor	Dell Computer for Intern/CD Printing	Dell Keyboard	Dell Keyboard	Dell UltraSharp 27 4K Monitors	Dell UltraSharp 27 4K Monitors	Dell UltraSharp 27 4K Monitors	24-Port 10/100 Switch	Alienware Mouse	Alienware Mouse	Alienware Mouse	Dell Alienware Aurora R8 Editing Computer: 2019-06-01	Dell Alienware Aurora R8 Editing Computer: 2019-06-01	Dell Alienware Aurora R8 Editing Computer: 2019-06-01	1 TB LaCie Rugged USB 3.0 Thunderbolt Extr-	Libec T68 Tripod w/ H22DV head	Arri style light kit	Transmissive spotlight kit that has DTW-100 -	Studio Flash lighting	Studio Flash lighting	Studio Flash lighting	Sony FWD-32LX2F monitor	44 inch TV
-	ter: 2018-11-09	ter: 2020-02-04	•	•	•	,	•	r	•	í	. '	•	1	•	•	•	•	2019-06-01	2019-06-01	2019-06-01	1	•	•	•	ter: 2019-06-01	ter: 2019-06-01	ter: 2019-06-01	Extr-	2018-04-23	Invalid date	100-	,	,	•	2016-12-01	•
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Playback	Office	Office	Office	Office	Monitor	Monitor	Edit	XR	XR	XR	XR	XR	XR	XR	XR	XR	XR	XR	XR	Camera	Camera	XR	XR	XR	Office	Office	Office	Monitor	Edit	Camera Accessories	Camera	Tripod	Phone	Phone	Phone	Office	
Unknown	Torsa	Dell	Dell	Dell	Sony	FG .	Apple	VAERLN	VAERLN	Sony	Sony	Sony	Sony	Sony	Oculus	Oculus	Oculus	Oculus	Oculus	Insta360	Insta360	DAACKIT	DAACKIT	DAACKIT	Torsa	Intel	Dell	Sony	Apple	Lowepro	Canon	Takama	MONS	MONS	MONS	Zylex Acoustic Corp AX510	
	6023YE3A134VG2C25B14M(	UltraSharp 27	UltraSharp 27	R8	Trinitron					MDRZX110	MDRZX110	MDRZX110	MDRZX110	MDRZX110	Quest 128 GB	Quest 128 GB	Go 64 GB	Go 64 GB	Go 64 GB	OneX	OneX				6023YE3A134VG2C25B14M0	NUC7i7BHN	UltraSharp 27					TAKV3300	D785	D785	D785	AX510	
Security DVR G4-SDIPRO	6023YE3A134VG2C25B14MC14FC: Torsa High Back Desk Chair Black Upholster 2018-11-09	Dell UltraSharp 27 4K Monitors	Dell UltraSharp 27 4K Monitors	Dell Alien Aurora R8 Editing Computers	Sony Trinitron 13" Monitor	LG HDMI Monitor w/wall mount	Apple MacBook Pro 15 Inch w/ Retina	Carrying Cases for VR Headsets	Carrying Cases for VR Headsets	Sony MDRZX110/BLK Black 3.5mm Jack Wir 2019-09-12	Sony MDRZX110/BLK Black 3.5mm Jack Wir: 2019-09-12	Oculus Quest 128 GB Headsets	Oculus Quest 128 GB Headsets	Oculus Go 64 GB Headsets	Oculus Go 64 GB Headsets	Oculus Go 64 GB Headsets	Insta360 OneX Cameras. This camera was s 2019-09-01	XR-Insta360_#1XR-Insta360_#1 Insta3i 2019-09-01	Carrying Cases for Oculus Go VR Headsets	Carrying Cases for Oculus Go VR Headsets	Carrying Cases for Oculus Go VR Headsets	6023YE3A134VG2C25B14MC14FC: Torsa High Back Desk Chair Black Upholster 2017-09-19	PC Computer Core i7 with keyboard, mouse 2019-08-12	Dell UltraSharp 27 4K Monitors	Sony FWD-32LX2F monitor	Apple MacBook Pro 15 Inch w/ Retina	Lowepro Adventura TLX 25	Canon Rebel T3 w/ 18-55mm IS II Lens Kit	Takama TAKV3300 Tripod	SNOM Office Telephone	SNOM Office Telephone	SNOM Office Telephone	Multimedia Speakers				
2015-02-01	2018-11-09	2019-06-01	2019-06-01	2019-06-01	1	2015-02-01	2013-07-01	2019-09-01	2019-09-01	n 2019-09-12	2019-09-01	2019-09-01	2019-09-01	2019-09-01	2019-09-01	s 2019-09-01	8 2019-09-01	2019-09-01	2019-09-01	2019-09-01	1 2017-09-19	e 2019-08-12	2019-06-01	2016-12-01	2013-07-01	2012-12-01	2012-12-01	2017-09-01	•	•	1	•					
2500	407	489	489	2843	150	650	2403	21	21	15	15	15	15	15	500	500	250	250	250	430	430	21	21	21	496	867	489		2403	30	400		,		,		

	00566 Pla			00562 Pla	00561 Pla	00560 Pla	00559 Pla	00558 Pla	00557 Pla	00556 Pla	00555 Pla	00554 Pla	00553 Of	00552 M	00551 M	00550 Ed	00549 Of	00548 Of	00547 Of	00546 Of	00545 Of	00544 Of	00543 Of	00542 Of	00541 Ed	00540 Of	00539 Of		00537 M	00536 Ed	00535 Ta	00534 Ta	00533 Ta	00532 Ta	00531 Ta	
Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Office	Monitor	Monitor	Edit	Office	Office	Office	Office	Office	Office	Office	Office	Edit	Office	Office	Office	Monitor	Edit	Tape Decks	Tape Decks	Tape Decks	Tape Decks	Tape Decks	
Blackmagic	Blackmagic	BlackMagic	BlackMagic	AVP	AVP	AVP	ATP	ATP	ATP	ATP	APC	AIA	Apple	Sony	Marshall	Apple	Kenmore	Apple	Apple	Unknown	Avierra	Avierra	Torsa	Intel	Apple	Torsa	Dell	Dell	Sony	Apple	Sony	Sony	Sony	Sony	Sony	
																	795.79433.214				VRGA1MA24G1CPAC	VRGA1MA24G1CPAC	6023YE3A134VG2C25B14MC14F0	NUC7i7BHN		6023YE3A134VG2C25B14MC14FC	UltraSharp 27	R8								
Blackmagic SDI to Analog CONVMASA4K	Blackmagic 40x40 Router VnObSMR10940  Blackmagic SDI to Analog CONVMASA4K	1 Up/Down/Cross Convert	BlackMagic Design HDMI to SDI Converter 2017-09-01	AVP Video Patch Bay 2RU AV-D232-AMN75 2015-02-01	AVP Video Patch Bay 2RU AV-D232-AMN75 2015-02-01	AVP Video Patch Bay 2RU AV-D232-AMN75 2015-02-01	ATP Inc. Cat 6 patch bay	APC UPS	AJA Helo Streaming Device	Apple Airport Extreme MD031LL/A	Sony FWD-32LX2F monitor	Marshall Rackmount Monitor V-R185-DLW	Apple iMac 21.5" 2.5 GHz Quad-Core iS	Refrigerator	Apple iPad Mc733LL 16 GB Black	Apple iPad Mini MD528LL/A	Mezzanine Square Occasional Table 24 x 24 2016-03-30	Aviera Lobby guest upholstered Chair Raspt 2016-03-30	Aviera Lobby guest upholstered Chair Raspt 2016-03-30	6023YE3A134VG2C25B14MC14FC: Torsa High Back Desk Chair Black Upholster 2018-11-09	PC Computer Core i7 with keyboard, mouse 2019-07-10	Apple MacBook Pro 15 Inch w/ Retina	Torsa High Back D	Dell UltraSharp 27 4K Monitors	Dell Alien Aurora R8 Editing Computers	Sony FWD-32LX2F monitor	Apple iMac 27" 3.4 GHz Quad-Core i7	Sony DSR-25 DVCAM Deck	Sony VO-5800 U-Matic Deck	Sony SVP-9000 SVHS Deck	Sony DSR-1800 DVCAM Deck	Sony DSR-45 DVCAM Deck				
2015-02-01	2015-02-01	2017-09-01	2017-09-01	5 2015-02-01	5 2015-02-01	5 2015-02-01	1	•	1	•	•	2017-09-01	2012-07-01	2016-12-01	2015-02-01		2015-04-28	2012-07-01	2012-11-01	1 2016-03-30	t 2016-03-30	t 2016-03-30	2018-11-09	e 2019-07-10	2013-07-01	1 2018-11-09	2019-06-01	2019-06-01	2016-12-01	2012-01-15	•	•	•	•	•	
280	280	275	85	1200	1200	1200	150	150	150	150	200	1250	170	,	1950	1329	1241	776	455	562	496	496	407	864	2403	407	489	2843		2754	300	300	100	300	600	-

00603 00604 00605	00601	00600	00598	00597	00596	00595	00594	00593	00592	00591	00590	00589	00588	00587	00586	00585	00584	00583	00582	00581	00580	00579	00578	00577	00576	00575	00574	00573	00572	00571	00570	00569	00568
Playback Playback Playback	Playback Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Piayback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Piayback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Playback	Píayback	Playback	Playback
Tiltrac TP-Link Unknown	Startech Telvue	Sony	Scientific Atlanta	Scientific Atlanta	Roland	Ocean Matrix	Netgear	Motorola	Juniper	Ikegami	Ikegami	Ikegami	Extron	Ensemble Designs	E-Machines	Dishnet	Dell	Dell	Comlan	Checkpoint	Blackmagic	Blackmagic	Blackmagic	Blackmagic	Blackmagic	Blackmagic	Blackmagic						
Tiltrac 2 Bay Rack TP-Link TL-SG 3424 Jet Stream L2 (4) 1500VA rackmount UPS	Startech Composite to VGA Converter Telvue Hypercaster AIOB2000-8	Sony DVD Recorder Model RDR GX7	Scientific Atlanta Encoder Model D9022	Scientific Atlanta Prisma DTX	Roland Scan Converter VC-1-SC	Ocean Matrix DMX -M0A6	Netgear Prosafe 24 Port Gigabit Switch	Motorola DCH 70	Juniper	Ikegami TM6-1B	Ikegami TM6-1B	Ikegami TM6-1B	Extron VSC500	Ensemble Designs Bright Eye 56	E-Machines Computer	Dishnet VIP 2112 Receiver	Dell PowerEdge 2900 Server & Monitor	Dell Inspirion 9400 Laptop	Comlan SDI to ASI Encoder	Checkpoint Office Firewall	Blackmagic Audio Monitor AUDMON1RU	Blackmagic Audio to SDK CONVMCAUD4K	Blackmagic SDI to Analog CONVMASA4K										
2017-09-01	2017-09-01 2017-09-01	1 1	1	•	2015-02-01	2015-02-01	2015-02-01	2015-02-01	2015-02-01	2015-02-01	2015-02-01	•	1	•	1	,	•	•	•	2015-02-01	1	2015-02-01	1	•	2017-09-01	•	2015-02-01	2015-02-01	2015-02-01	2015-02-01	2015-02-01	2015-02-01	2015-02-01
500 600 2600	125 33600	200	200	2500	950	950	950	950	950	950	950	300	150		200	200	200	200	100	2600	500	150	5000	500	2495	150	1420	280	280	280	280	280	280

00643	00642	00641	00640	00639	00638	00637	00636	00635	00634	00633	00632	00631	00630	00629	00628	00627	00626	00625	00624	00623	00622	00621	00620	00619	00618	00617	00616	00615	00614	00613	00612	00611	00610	00609	00608	00607	00606
Security	Security	Security	Security	Security	Security	Security	Security	Security	Security	Security	Security	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Office	Hard Drives	Edit	Audio	Audio	Audio	Security	Security	Security	Playback	Playback	Playback
Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	SKNET	Aiphone	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lenovo	Lacie	Apple	Sony	Sony	Sony	Unknown	Unknown	Unknown	Verizon	Unknown	Unknown
SMP-5 Power Supply	Electronic Door Strikes	HID 6005 Proximity Card Readers	SKACPLE 2 Door Controllers	RYPA Door Relays	PS1225UL Power Supply	LED Door Stations	PIR Interior Motion Detectors	Magnetic Door Contacts	2 Gig Control and Keypad	SKNET Software	LEF-5 Master Stations	Lenovo Laptop	Lenovo Desktop	Lenovo Desktop	Lenovo Desktop	Thinkpad Laptop	Lacie D2 Quadra 4 TB	Apple MacBook Pro 15 Inch w/ Retina	Sony MDR-Zx100 Headphones	Sony MDR-Zx100 Headphones	Sony MDR-Zx100 Headphones	DCR4352 Power Supply	HKHDD1T Hard Drive	DS7216HWI-ST 16 Channel DVR	Verizon Action Tec MI424WR	CC WIFI Internet Radio	Additional Materials										
2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-07-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2015-12-01	2013-02-01	2013-07-01	2012-09-12	2012-09-12	2012-09-12	2015-07-01	2015-07-01	2015-07-01	•	•	2015-02-01
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00680	00679	00678	00677	00676	00675	00674	00673	00672	00671	00670	00669	00668	00667	00666	00665	00664	00663	00662	00661	00660	00659	00658	00657	00656	00655	00654	00653	00652	00651	00650	00649	00648	00647	00646	00645	00644
Audio Audio	Audio	Audio	Microphone	Microphone	Microphone	Microphone	Audio	Microphone	Microphone	Microphone	Audio	Edit	Office	Playback	Camera	Office	Room	Room	Room	Room	Room	Room	Room	Room ·	Room	Room	Security	Security	Security							
On-Stage On-Stage	Rode	Rode	Audio-Technica	Audio-Technica	Audio-Technica	Audio-Technica	Focusrite	IK Multimedia	Blue	Blue	Zoom	Acer	ASUS	Dell	Insta360	ASUS	Studio C_Stream_U	Studio B_UNAVAIL	Studio A_UNAVAIL	Studio B_ONLY (no	Studio A_ONLY (no	Conference Room	Classroom	Studio C_Stream	Studio B_Small	Studio A_Large	Unknown	Unknown	Unknown							
MY420 Shock Mount MY420 Shock Mount	PSA1 Boom Arm	PSA1 Boom Arm	ATR2100X	ATR2100X	ATR2100X	ATR2100X	Scarlet 2i2	iRig Mic Lav2 Pack	Yeti	Yeti	Н6	Inspire 5 Notebook Laptop	TUF FND Gaming Laptop	Vostro 3500	OneX	PN50-BBR065 MD	C	6	<i>-</i>	0	0															
Microphone shock mount for podcast use. Microphone shock mount for podcast use.	Mic Boom Arm for podcast use.	Mic Boom Arm for podcast use.	USB Microphone for Podcast use.	USB Audio Interface for podcast use.	2 Lavelliere mic kit for Podcast use	USB Microphone for Podcast use.	USB Microphone for Podcast use.	Recorder for Podcast use.	Laptop for Pocast use.	Laptop for Gladys home use for programmir 2021-07-30	Laptop purchased for playback of SLB Radio 2021-05-10	XR_Insta360_#2 Insta360 OneX Camer: 2019-09-01	New computer for Executive Director install 2021-04-15	Studio C_Stream_UNAVAILABLE - Use with -	Studio B_UNAVAILABLE ~ Use with "Membi-	Studio A _UNAVAILABLE - Use with "Memb-	Studio B ONLY - no control room privileges	Studio A ONLY - no control room privileges	Conference Room	Classroom	Studio C Stream	Studio B	Studio A	DS2CE15C2NIR Exterior 700TVL Analog Colo 2015-07-01	DS2CE15C2NIR Exterior 700TVL Analog Colo 2015-07-01	DS2CE15C2NIR Exterior 700TVL Analog Colo 2015-07-01	DS2CE55C2N Interior 700TVL Analog Color (2015-07-01	Proximity Keyfobs	BAT7 Batteries							
se. 2021-09-03 se. 2021-09-03	2021-09-03	,	2021-09-03	2021-09-03	2021-09-03	2021-09-03	2021-09-03	2021-09-03	2021-09-03	2021-09-03	2021-09-03	2021-09-03	nmir 2021-07-30	tadio 2021-05-10	mer: 2019-09-01	istall 2021-04-15	with -	embr-	lemb -	ges	ges	1	•		•		Colo 2015-07-01	Colo 2015-07-01	Cola 2015-07-01	olor (2015-07-01	2015-07-01	2015-07-01				
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,	00693	00692	00691	00690	00688	00687	00686	00685	00684	00683	00682	
	iPad	Camera bag	power cable	Camera	Remote Equipment	Audio	Audio	Audio	Audio	Audio	Audio	
	Apple	Arco	Canon	Canon	AJA	Neewer	Neewer	Audio-Technica	Audio-Technica	Audio-Technica	Audio-Technica	
	iPad 9th Generation Wi-Fi 64GB	CS-D20B	CA-570	XA40	U-TAP/SDI	Professional Mic Pop-filter	Professional Mic Pop-filter	M20 x Headphones	M20 x Headphones	M20 x Heaphones	M20 x Headphones	
	iPad for credit card processing	Camera bag for XA40	Power adapter for the XA40 Camcorder	XA40 Canon Camcorder	AJA U-TAP SDI. Purchased to stream from ti 2021-12-02	Mic pop-filter for podcast use.	Mic pop filter for podcast use.	Headphones for podcast use.				
	2022-10-28	1	•	2022-06-08	t  2021-12-02	2021-09-03	2021-09-03	2021-09-03	2021-09-03	2021-09-03	2021-09-03	
	329	0	0	1699	300	9	9	37	37	37	37	

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