

ED GAINNEY
MAYOR



HEIDI NORMAN
DIRECTOR

CITY OF PITTSBURGH
DEPARTMENT OF INNOVATION & PERFORMANCE
CITY-COUNTY BUILDING

December 3, 2024

The Honorable President and Members of Council
510 City-County Building
414 Grant Street
Pittsburgh, PA 15219

RE: To issue a warrant for Amcom lease of multi-function devices and managed print services

Dear President and Members:

This letter is to request approval for the Mayor to issue and the City Controller to countersign a warrant in favor of Amcom in the amount of Sixty-One Thousand One Hundred Three Dollars and Forty-Two Cents (\$61,103.42) to pay the remaining balance owed to this vendor for the lease of multi-function devices and managed print services.

Your favorable consideration is appreciated.

Sincerely,

Heidi Norman

Heidi Norman
Director, Innovation & Performance