

ED GAINEY
MAYOR



JAKE PAWLAK
DIRECTOR

CITY OF PITTSBURGH
OFFICE OF MANAGEMENT & BUDGET
CITY-COUNTY BUILDING

March 17, 2025

The Honorable President and Members of City Council
5th Floor, City County Building
414 Grant Street
Pittsburgh, PA 15219

Dear President and Members of Council:

Please find attached for your consideration a resolution authorizing the Mayor and the Director of the Office of Management and Budget to enter into a Professional Services Agreement with USI Insurance Services for insurance brokerage services of all types.

This is a no-cost contract. The City will pay insurance carriers directly for the awarded policies; First National Insurance will be compensated by these carriers.

Because existing policies expire at the end of April, I am requesting that Council waive Rule 8 for this bill in order to ensure that there is no lapse in coverage.

Should you have any questions regarding the resolution or the agreement, please do not hesitate to contact my office.

Your favorable consideration of the attached proposed resolution is hereby requested.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Pawlak".

Jake Pawlak
Director