



Request # WCP23-009  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: Sister Cities

Contract Description: Management of Pittsburgh's Sister Cities relationships

Contract Duration: January 2023 - December 2023

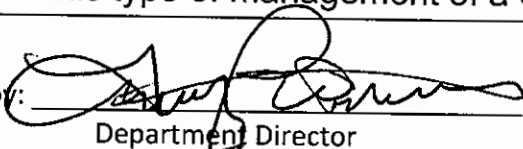
Requesting Department: Office of the Mayor Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 3ii & 3iii

Justification:

The Sister Cities Association of Pittsburgh (SCAP) offers a knowledge-base and a history of connecting Pittsburgh to international cities through shared economic development and other cultural goals. There is no other agency within Pittsburgh that provides this type of management of a Sister Cities program within our borders.

Signed by:   
Department Director

Date: 2/10/23

Waiver Request is hereby:  X Granted  Denied



OMB Procurement: \_\_\_\_\_ Date: 2/10/2023

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number \_\_\_\_\_ Effective Date \_\_\_\_\_