



Request # WCP23-062  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: Math Power Consulting

Contract Description: Customer Service & Soft Skill Training

Contract Duration: 1-year Previous Contract # (if applicable) 53172

Requesting Department: Permits, Licenses, and Inspections Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 10-Continuation of Services

Justification:

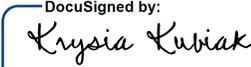
10 - For the continuity and expansion of training topics provided by the current vendor.  
Vendor also integrates Predictive Index into training as PLI is a super user of the team building tool.  
Please see attached memo for additional information.

Signed by:  Date: 2/6/2024  
DocuSigned by: 1C9D530E1ED549D...  
Department Director

OMB Procurement:  Date: 2/6/2024  
DocuSigned by: 27C648B8BCFF4A3...

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

Waiver Request is hereby:  X Granted  Denied

Chief Solicitor:  Date: 2/20/2024  
DocuSigned by: AAC91186A3CF4B7...

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

**Certificate Of Completion**

Envelope Id: B4563925A11B4D18955344FDE8CD02C6	Status: Completed
Subject: Complete with DocuSign: WCP23-062 ath Power.pdf	
Source Envelope:	
Document Pages: 1	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Jennifer Olzinger
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	414 Grant Street
	Room 502
	Pittsburgh, PA 15219
	jennifer.olzinger@pittsburghpa.gov
	IP Address: 205.141.129.43

**Record Tracking**

Status: Original	Holder: Jennifer Olzinger	Location: DocuSign
2/5/2024 12:28:44 PM	jennifer.olzinger@pittsburghpa.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Pittsburgh	Location: DocuSign

**Signer Events**

David Green  
david.green@pittsburghpa.gov  
Acting Director, PLI  
City of Pittsburgh  
Security Level: Email, Account Authentication (Optional)

**Signature**

DocuSigned by:  
  
1C3D536E1ED549D...  
Signature Adoption: Uploaded Signature Image  
Using IP Address: 205.141.129.43

**Timestamp**

Sent: 2/5/2024 12:30:52 PM  
Viewed: 2/6/2024 5:26:47 AM  
Signed: 2/6/2024 5:26:56 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Jennifer Olzinger  
jennifer.olzinger@pittsburghpa.gov  
Assistant Director-Procurement  
City of Pittsburgh  
Security Level: Email, Account Authentication (Optional)

DocuSigned by:  
  
27C6498B8BCFF4A3...  
Signature Adoption: Uploaded Signature Image  
Using IP Address: 205.141.129.43

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Viewed: 2/6/2024 6:58:40 AM  
Signed: 2/6/2024 6:58:45 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Lynda Bartolowits  
Lynda.Bartolowits@pittsburghpa.gov  
Contract Administrator  
Security Level: Email, Account Authentication (Optional)

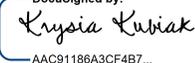
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Viewed: 2/20/2024 8:55:15 AM  
Signed: 2/20/2024 8:55:19 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Krysia Kubiak  
Krysia.Kubiak@pittsburghpa.gov  
Solicitor  
Security Level: Email, Account Authentication (Optional)

DocuSigned by:  
  
AAC91186A3CF4B7...  
Signature Adoption: Pre-selected Style  
Using IP Address: 205.141.129.43

Sent: 2/20/2024 8:55:20 AM  
Viewed: 2/20/2024 10:03:26 AM  
Signed: 2/20/2024 10:03:35 AM

**Electronic Record and Signature Disclosure:**

Accepted: 2/1/2022 5:30:46 AM  
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**In Person Signer Events**

**Signature**

**Timestamp**

<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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Monica Bender monica.bender@pittsburghpa.gov Assistant Director PLI Security Level: Email, Account Authentication (Optional) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;"><b>COPIED</b></div>	Sent: 2/20/2024 10:03:36 AM
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<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent	Hashed/Encrypted	2/5/2024 12:30:52 PM
Certified Delivered	Security Checked	2/20/2024 10:03:26 AM
Signing Complete	Security Checked	2/20/2024 10:03:35 AM
Completed	Security Checked	2/20/2024 10:03:36 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [riley.stewart@pittsburghpa.gov](mailto:riley.stewart@pittsburghpa.gov)

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [riley.stewart@pittsburghpa.gov](mailto:riley.stewart@pittsburghpa.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- ii. send us an email to [riley.stewart@pittsburghpa.gov](mailto:riley.stewart@pittsburghpa.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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