

EDWARD C. GAINNEY  
MAYOR



LEE C. SCHMIDT  
DIRECTOR

CITY OF PITTSBURGH  
**DEPARTMENT OF PUBLIC SAFETY**  
CITY-COUNTY BUILDING

June 6, 2023

Council President Kail-Smith and Members of Council  
Fifth Floor  
City County Building  
Pittsburgh, PA 15219

Re: Forbes Funds contract

Dear President and Members of Council,

The Department of Public Safety will be submitting a resolution authorizing a Professional Service Agreement or Agreements with The Forbes Funds to provide technical and capacity building assistance to participants of the Stop the Violence grant program, at an overall cost to the City not to exceed \$192,300.00. Funding for this project will be provided from the Stop the Violence Trust Fund.

Should you have any questions regarding the resolution or agreement, please do not hesitate to contact my office. Your favorable consideration is appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lee C. Schmidt", with a long, sweeping underline.

Lee C. Schmidt  
Director

LCS:cjs

**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

<b>Department</b>	Department of Public Safety
<b>Preparer</b>	Charles Showers
<b>Standing Committee Representative</b>	Chief Operating & Administrative Officer Lisa Frank (lisa.frank@pittsburghpa.gov), Public Safety Assistant Director David Jones (David.a.jones@pittsburghpa.gov)
<b>Type of Legislation</b>	Contract Authorization

**Description of Legislation**

Resolution authorizing the Mayor and the Director of the Department of Public Safety to enter into a Professional Service Agreement or Agreements with The Forbes Funds to provide technical and capacity building assistance to participants of the Stop the Violence grant program, at an overall cost to the City not to exceed ONE HUNDRED NINETY-TWO THOUSAND, THREE HUNDRED DOLLARS AND ZERO CENTS (\$192,300.00).

The Forbes Funds is the selected vendor from request for proposal 2023-RFP-002, Technical Assistance for Community Group Capacity Building. The purpose of the RFP was to seek a consulting agency that could support the City’s violence prevention efforts, by enhancing the Stop the Violence grantees’ organizational capacities across three primary priorities: strategy enhancement and consistency (such as by assisting in leadership training, particularly for young adults), organization collaboration and communication (such as by facilitating collaboration among grantees performing similar work), and developing organizational capacity in administration and reporting (such as improving organizational financial management and technology capability).

Funding will be provided from the Stop the Violence Trust Fund.

<b>Total Cost</b>	\$ 192,300.00			
<b>Frequency of Expenditure</b>	<input type="checkbox"/> One-Time		<input checked="" type="checkbox"/> Multi-Year	
<b>Funding Source</b>	<input type="checkbox"/> Operating	<input type="checkbox"/> Capital	<input type="checkbox"/> Grant	<input checked="" type="checkbox"/> Trust Fund
<b>Is this item budgeted?</b>	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	

**JDE Account Information**

2023: 2100247700.53901.00                      \$192,300.00

**Additional Operational Costs**

N/A

**Impact on City Revenue**

N/A

- *Please attach any additional documents and/or exhibits.*

Resolution authorizing the Mayor and the Director of the Department of Public Safety to enter into a Professional Service Agreement or Agreements with The Forbes Funds to provide technical and capacity building assistance to participants of the Stop the Violence grant program, at an overall cost to the City not to exceed ONE HUNDRED NINETY-TWO THOUSAND, THREE HUNDRED DOLLARS AND ZERO CENTS (\$192,300.00).

**Be it resolved by the Council of the City of Pittsburgh as follows:**

**Section 1.** The Mayor and the Director of Public Safety, on behalf of the City of Pittsburgh, are hereby authorized to enter into a Professional Service Agreement or Agreements with The Forbes Funds to provide technical and capacity building assistance to participants of the Stop the Violence grant program, at an overall cost to the City not to exceed ONE HUNDRED NINETY-TWO THOUSAND, THREE HUNDRED DOLLARS AND ZERO CENTS (\$192,300.00).

**Section 2.** The City Controller shall encumber funds for said Agreement(s), subject to appropriations by City Council in respective budget years, from the following chart of accounts:

2023: 2100247700.53901.00	\$192,300.00
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**Section 3.** Said Agreement(s) shall be approved by the City Solicitor as to form.