

ED GAINEY
MAYOR



KATHRYN VARGAS
DIRECTOR

CITY OF PITTSBURGH
DEPARTMENT OF PARKS & RECREATION
CITY-COUNTY BUILDING

November 28, 2023

Council President Kail-Smith and Members of Council
Fifth Floor
City County Building
Pittsburgh, PA 15219

Re: Pittsburgh Three Rivers Marathon, Inc.

Dear President and Members of Council,

The Department of Parks and Recreation will be submitting a resolution authorizing the Department of Parks & Recreation, Office of Special Events, to enter on behalf of the City of Pittsburgh into a professional services agreement or agreements with Pittsburgh Three Rivers Marathon, Inc. ("P3R") to provide management services for the Richard S. Caliguiri City of Pittsburgh Great Race ("Great Race"), for a term of three years (2024-2026) with optional extensions in 2027 and 2028 at a total cost not to exceed the greater of \$60,000 or 40% of net revenues generated by each year's Great Race.

Should you have any questions regarding the resolution or agreement, please do not hesitate to contact my office. Your favorable consideration is appreciated.

Very truly yours,

A handwritten signature in black ink that reads "Kathryn Vargas". The signature is written in a cursive style with a long horizontal stroke at the end.

Kathryn Vargas
Director

[Type here]

KV/LH

Attachment